



FIFTH JUDICIAL DISTRICT  
FINANCIAL EARLY NEUTRAL EVALUATION  
PROGRAM

Date: \_\_\_\_\_

RE: Financial Early Neutral Evaluation Session  
\_\_\_\_\_ VS. And \_\_\_\_\_  
Court file: \_\_\_\_\_

Greetings,

A Financial Early Neutral Evaluation (FENE) session has been scheduled for \_\_\_\_\_, \_\_\_\_\_ starting at \_\_\_\_\_ a.m. or p.m. for the above referenced case file. The FENE session will be held in conference room \_\_\_\_\_ of the \_\_\_\_\_ located at \_\_\_\_\_, MN.

**Interpreter Fees:**

The Early Neutral Evaluation Program does not provide nor pay for interpreter services; therefore, each party must provide and pay for their own interpreter for the Financial Early Neutral Evaluation Session. The interpreters must be mutually agreed upon by both parties prior to the beginning of the session. Please provide me the name of the interpreter by \_\_\_\_\_, \_\_\_\_\_.

**FENE Fees:**

The parties agree to pay for any miscellaneous costs with each party being responsible for the portion for which each Party is responsible. Such costs may include copying fees, messenger service fees or any professional fees such as real estate appraisal fees, actuarial fees, accounting fees or other expert fees that may be incurred by the evaluator in the performance of his or her duties.



# FIFTH JUDICIAL DISTRICT FINANCIAL EARLY NEUTRAL EVALUATION PROGRAM

The Fifth Judicial District Early Neutral Evaluation Program uses a sliding fee scale based on each party's gross annual income to determine the fee rate.

## Fee Scale:

<u>Gross Annual Income</u>	<u>Hourly Fee Rate</u>
0 - \$25,000	\$25.00 per hour
\$25,001 - \$50,000	\$50.00 per hour
\$50,001 - \$75,000	\$75.00 per hour
\$75,001 - \$100,000	\$100.00 per hour
\$100,001 - \$125,000	\$150.00 per hour
\$125,001 - 250,000	\$250.00 per hour
Over \$250,000	\$300.00 per hour

Note: Parties may pay different hourly rates.

At this time the Petitioner, \_\_\_\_\_, is required to pay \$\_\_\_\_\_ per hour per FENE session plus \$\_\_\_\_\_ travel fee and any additional costs incurred by the neutral provider, and the Respondent, \_\_\_\_\_, is required to pay \$\_\_\_\_\_ per hour per FENE session plus a \$\_\_\_\_\_ travel fee and any additional costs incurred by the neutral provider. All payments must be in the form of cash or money order and due at the end of the FENE session directly to the neutral.

**If the session must be canceled with less than 24 hour notice or a party does not attend the scheduled Early Neutral Evaluation session, they will be charged \$75.**

The Neutral for the Financial Early Neutral Evaluation session is \_\_\_\_\_.

If you have any questions please feel free to call or email me at the contact information below.

Thank you for using the Early Neutral Evaluation process.

Sincerely,

CC: