

# Attorney's Instructions:

## *To Request Temporary Reinstatement of Driver's License*

**Step 1.** Petitioner shall prepare a letter addressed to the First Judicial District Chief Judge or Assistant Chief Judge requesting that the balance of the petitioner's driver's license revocation and license plate impoundment periods be stayed until the resolution of the Implied Consent case. This letter must include the petitioner's:

- Full name;
- Date of birth;
- Implied Consent court file number
- Driver's license number; and
- License plate number, if applicable.

**Note:** Requests that do not include that information will take additional time to process.

**Step 2.** Electronically file the letter through the **eFile & eServe system** (eFS):

- a. Use "Correspondence" for the Filing Code; and  
Type "Request for Temporary Reinstatement of DL and/or Plates" in the Filing Description field of the eFS system.
- b. Attorneys shall use the "Courtesy Copies" function of the eFS system to provide a courtesy copy of the request for the Chief Judge or Assistant Chief Judge.
  - The email address to be used is:  
1stimpliedconsents@courts.state.mn.us

**Note:**

- Failure to copy the Chief Judge or Assistant Chief Judge on the e-filing will prevent your request from being processed.
- Requests sent by fax, email, or mail **will not** be accepted.

**Step 3.** Add yourself as a service contact to the case number in EFS, if you have not already done so. Once the Judge issues an order, eFS will send a copy of the order to the email address you entered for the service contact. Orders will not be faxed to attorneys.