

**State of Minnesota**

**District Court**

County Ramsey

Judicial District: Second

Court File Number: \_\_\_\_\_

Case Type: \_\_\_\_\_

In regard to the case of:

**Application for an Order for Service  
by Alternate Means Minn. Stat.  
518.11(c)**

\_\_\_\_\_  
Name of Petitioner

And

\_\_\_\_\_  
Name of Respondent

STATE OF MINNESOTA            )  
  ) SS  
COUNTY OF \_\_\_\_\_)

I, \_\_\_\_\_, state the following:  
  Name

1. I am the Petitioner in this action.

2. The last known address/location of Respondent as of \_\_\_\_\_ (date) was:  
\_\_\_\_\_  
(address).

Did you attempt to serve Respondent at this location?  Yes  No

If yes, what was the outcome of this attempt? \_\_\_\_\_

If no, why have you not attempted service at this location? \_\_\_\_\_

3. My most recent contact with Respondent was:  
a. When \_\_\_\_\_  
b. Where \_\_\_\_\_  
c. By what means (phone, in person, etc.) \_\_\_\_\_  
d. Reason for the contact \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. The last known location of Respondent's employment is \_\_\_\_\_  
\_\_\_\_\_

Did you attempt to serve Respondent at this location?  Yes  No

If yes, what was the outcome of this attempt? \_\_\_\_\_

If no, why have you not attempted service at this location? \_\_\_\_\_

5. I have made the following efforts to locate Respondent (be very descriptive – include internet searches, social media searches, search of court records, etc.; and the dates you made each of these efforts. Attach additional pages if necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. I have made the following attempts to personally serve Respondent (be very descriptive – include the date, location, and outcome of each attempt. Attach additional pages if necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Respondent's last known phone number is: \_\_\_\_\_

Have you attempted to locate Respondent using this phone number?  Yes  No

If yes, what was the date of the last attempt at calling/texting this number? \_\_\_\_\_

What was the outcome of this attempt? \_\_\_\_\_

If no, why have you not made such an attempt? \_\_\_\_\_

\_\_\_\_\_

8. Respondent's last known email address is: \_\_\_\_\_

Have you attempted to locate Respondent using this email address?  Yes  No

If yes, what was the date of the last attempt at emailing Respondent? \_\_\_\_\_

What was the outcome of this attempt? \_\_\_\_\_

If no, why have you not made such an attempt? \_\_\_\_\_

\_\_\_\_\_

9. The names and locations of Respondent's parents, siblings, children and other close relatives are as follows: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you attempt to serve Respondent at these locations?  Yes  No

If yes, what was the outcome of these attempts? \_\_\_\_\_

If no, why have you not attempted service at these locations? \_\_\_\_\_

10. I have made the following efforts to locate Respondent's parents, siblings, children, and other close relatives (describe what you have done to try to locate Respondent's relatives): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. The names and locations of other persons who are likely to know Respondent's whereabouts are: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Did you attempt to serve Respondent at these locations?  Yes  No

If yes, what was the outcome of these attempts? \_\_\_\_\_

If no, why have you not attempted service at these locations? \_\_\_\_\_

\_\_\_\_\_

12. I have made the following efforts to locate other persons who are likely to know Respondent's whereabouts (describe what you have done to try to locate other persons who might know where to find Respondent):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. I am asking the Court to issue an Order allowing me to serve Respondent by

Publication or  Mail at the following address:

\_\_\_\_\_  
\_\_\_\_\_

14.  This matter involves real estate in \_\_\_\_\_ County, Minnesota.

This matter does not involve real estate.

15. Additional information for the court regarding my situation that helps explain why I cannot locate Respondent for personal service (attach additional pages if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I declare under penalty of perjury that everything I have stated in this document is true and correct. Minn. Stat. § 358.116**

Dated: \_\_\_\_\_

\_\_\_\_\_

Petitioner's Signature

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail address: \_\_\_\_\_