

Accessing the Court's Network for the first time

Installation & Access Guide for Windows XP PCs

Connecting to the Court's Network through RDS

Remote users will access the Court's network from their personal computer through Remote Desktop Services (RDS), which is accessible through any internet connection. Some configuration needs to be done the first time RDS is accessed from a personal computer running Windows XP Operating Systems.

Windows XP Operating System Users:

Note: In order to perform the following steps and use RDS, your Windows XP Operating System must have Service Pack 3 installed.

Check for Service Pack 3:

1. Right-click the "My Computer" icon on the desktop and choose Properties.
2. On the general tab, the Service Pack level will be listed under "System:"
3. Confirm "Service Pack 3" is listed.



Note: If the Service Pack is listed as 2 or 1, click *Start > Windows Update* and install updates. Repeat the process until Service Pack 3 is installed.

Install RDP 7.0:

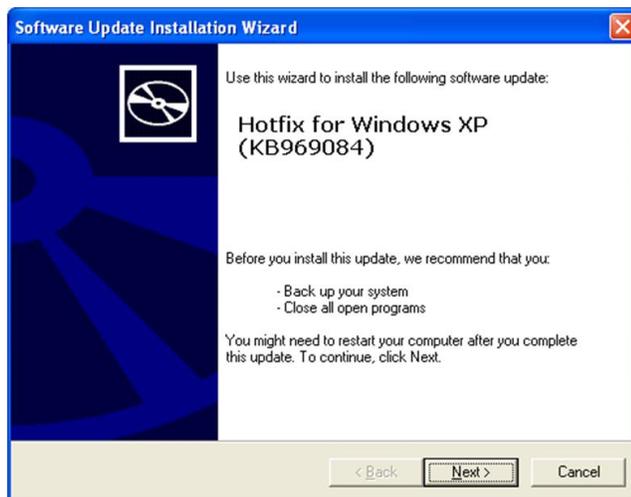
1. Open this internet [link](#) to access the RDP installation through Microsoft.
2. Click the "download" button. Navigate through the process and install RDP 7.0.
3. Click "Run" on the "File Download – Security Warning" dialog box.



4. Click “Run” at the “Internet Explorer – Security Warning” dialog box.



5. Click “Next” at the “Hotfix for Windows XP (KB969084)” installation screen.



6. Click “Finish” when prompted, to end the installation of RDP 7.0.

Enable CredSSP:

The Network Level Authentication (NLA) needs to be enabled in order for RDS to work properly. To enable NLA, the Credential Security Service Provider (CredSSP) needs to be turned on. A registry update has been developed to turn on CredSSP and enable NLA.

Note: The computer will **automatically restart** during this process. Be sure to save any unsaved information and close unnecessary applications before beginning this installation.

1. Click this [link](#) to run the registry update.

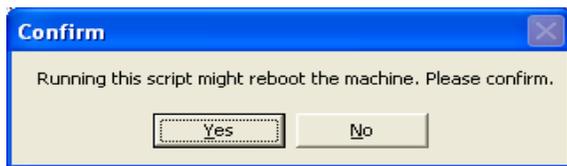
2. Click “Open” at the “File Download – Security Warning” dialog box.



3. Click “Run” at the “Internet Explorer – Security Warning”



4. Click “Yes” at the “Confirm” screen.



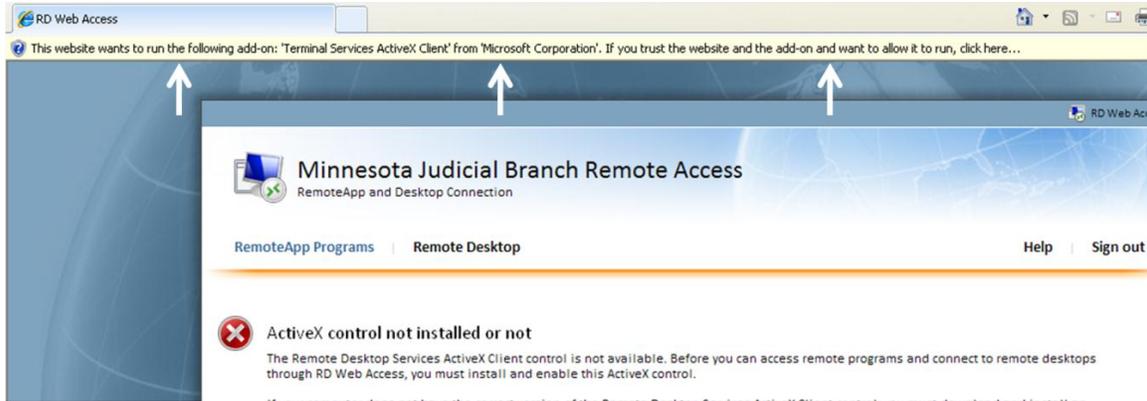
5. The registry will be updated and the computer will automatically restart.

Accessing RDS for the 1st Time:

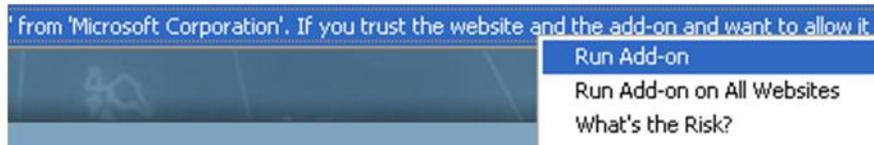
RDS can be accessed once RDP 7.0 has been installed and CredSSP has been enabled.

To access RDS:

1. Open an Internet Explorer session and enter the following into the address bar:
<https://rds.courts.state.mn.us/rdweb>
2. An information message may appear at the top of the Internet window stating *“the website wants to run the following add-on: ‘Terminal Services ActiveX Client’ from ‘Microsoft Corporation’. If you trust the website and the add-on and want to allow it to run, click here...”*



3. If this message appears, click once on the informational message and choose “Run Add-on”.



4. Click “Run” when asked to “run this ActiveX control”.



5. RDS is working properly if you see the “Minnesota Judicial Branch Remote Access” screen.
6. You must enter your username in the **Courts\YourUsername** format in the “Domain\username” field in order to login. *Example: Courts\SmithJ.*

Domain\user name:

Password:

- If you still receive an error, continue to page 7.

7. Click this [link](#) for information on how to login and access the Court’s resources.

Printing to a local printer with RDS:

Many different models of printers are supported in RDS. A one-time installation must be done before you can print for the first time however.

Note: RDS provides a “universal printer driver” which is compatible with most printers. Not all printers will work with RDS however.

Install .NET Framework to print with RDS:

1. Click the following link to begin the .NET Framework installation from the Microsoft Download Center: <http://go.microsoft.com/fwlink/?LinkID=109422>
2. Click the “Download” button.

Microsoft .NET Framework

Brief Description

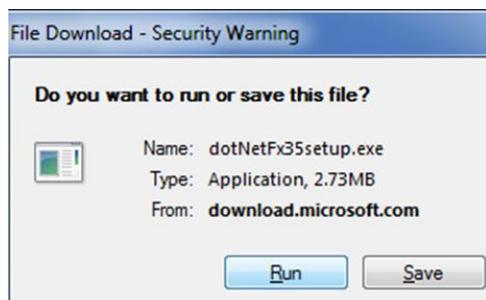
Microsoft .NET Framework 3.5 contains many new features. It is compatible with Windows 2.0 service pack 1 and .NET Framework 3.0 service pack 1.

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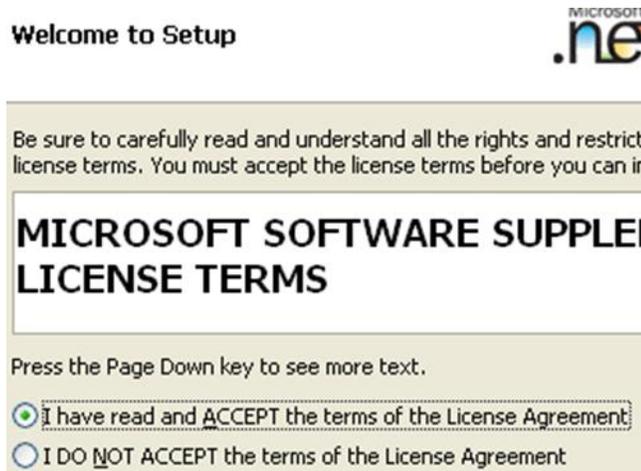
3. Click “Run” at the “File Download – Security Warning” window.



4. Click “Run” at the “Internet Explorer – Security Warning” window to start the download.



5. Select "I have read and ACCEPT the terms of the License Agreement".



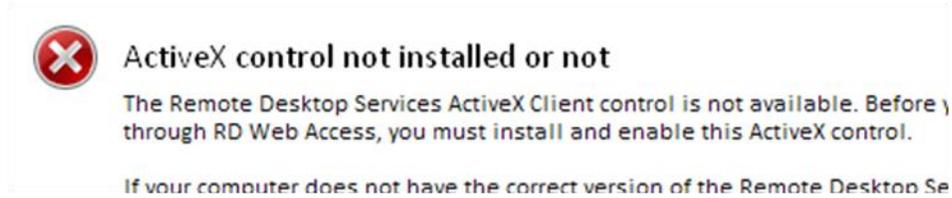
6. Click the Install button.
7. Click Finish once the installation is complete.
8. Click Start > Programs > Windows Updates.
9. Check for and install any critical or security updates.

You should now be able to connect to RDS and print from an application (Outlook, Internet Explorer, etc).

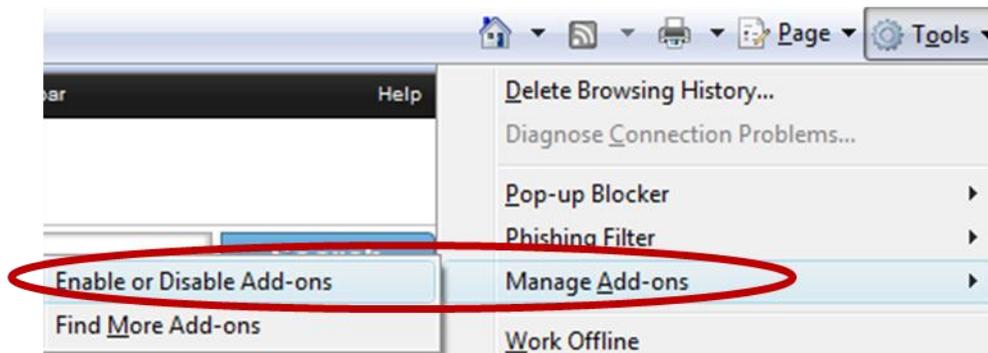
Troubleshooting RDS:

Unable to see the Login screen:

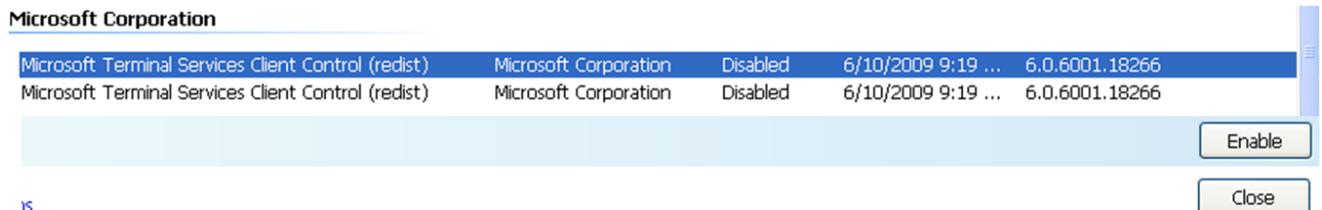
1. If you still see an error similar to “ActiveX control not installed or not enabled”:



2. Click the *Tools > Manage Add-ons > Enable or Disable Add-ons*.



3. Select each “Microsoft Terminal Services Client Control” add-on and click the “Enable” button.



4. Click the “Close” button once each Terminal Services add-on has been enabled and return to the RDS homepage. You should now see the username and password login screen.