

Minnesota Judicial Branch

Sharepoint Re-Design Project

Vendor Questions / Branch ITD Answers

1. Does this RFP include any development services?

Possibly, we are open to performing development but would consider a mix of vendor provided development services in conjunction with court provided development.

If "no" what are you looking for from a training perspective?

We're looking to fill any gaps that we have to develop Sharepoint within a new design.

2. What is the mobile approach for this project? Would you prefer a mobile friendly, mobile optimized (m.dot), or adaptive/responsive approach?

Adaptive/responsive approach.

3. Please describe what is required to be delivered as a part of the "system overview communication plan".

We have over 3,000 employees who use Sharepoint to varying degrees and we need to consider their communication needs as part of this re-design.

4. How extensively will search be used in the new environment?

Search will be a part of the new site, as it is on today's site. We are hoping the taxonomy and information architecture improves search performance as well as reduces the need for search.

5. How many users are involved in this environment?

1,000 MySite users, 1,500 regular Sharepoint users and a dozen power users.

6. Will MySites be migrated with this effort?

Yes

7. Can you provide a copy of the current taxonomy?

No, it doesn't exist.

8. What are the current backup procedures or disaster recovery options in place?

We use Quest to do our backups. Our business continuity plan is in development.

9. Are any of the Fab40 templates being used?
Very limited number of them are being used, but we want to eliminate them because the Sharepoint team doesn't support them.
10. Are there existing 3rd party tools or web parts in the existing environment?
Yes, we have one custom template for web parts that is in use.
11. If there are existing 3rd party tools than which ones?
Control Point
12. Can you provide a copy of the current Governance Plan?
No.
13. Can you provide a copy of the existing/expected Physical Architecture?
Yes.
14. Can you provide a copy of the present state drawings of the Logical Architecture? (site structure)
No.
15. Is it expected that system infrastructure will be modified based on this project?
No.
16. Will the Contractor execute the reorganization of content to the new IA as part of this contract or will the reorganization take place using other resources?
We want a path and a plan, but we expect to execute the reorganization.
17. How many pages are currently on the existing site?
North of a lot. We have more than 800 sites.
18. How much content (different files) are there on the website?
Unknown.
19. What is the existing size of the website?
150 Gigabytes.

20. What version of SQL Server is being used?
SQL 2008 R2 (v. 10.50.3720.0)
21. Are there connectivity needs to external systems?
Yes and they are currently being met.
22. Are there existing wireframes, design guides or design specifications.
No.
23. If wire frames exist can they be made available?
They do not exist.
24. Have any development and design prototypes already been deployed and tested?
No.
25. Are there multi-lingual requirements? what are they?
No.
26. Will social capabilities be required as part of this effort?
No.
27. Will MySites need to be branded as part of this effort?
No.
28. Will administrative pages need to be branded as part of this effort?
No.
29. Do you need Administrator Training? If so, how many?
No.
30. Do you need Developer Training? If so, how many?
No.
31. Do you need End User Training? If so, how many?
No.
32. Do you need Site Collection Administrator Training? If so, how many?
No.

33. Do you need Designer Training? If so, how many?
No.
34. Are you interested in CBTs as a potential training option?
No.
35. Is there a proposed budget or not to exceed limit?
Yes. \$125,000
36. What is proposed end date of this project?
June 30, 2013 however, we are open to discussing a later date if needed.
37. Can the implementation work be done remotely, but not off-shore?
Yes.
38. IX Bullet E states that the proposal due date is Friday, April 26, 2013, by 4PM. Bullet H states that the deadline is Friday, May 3, 2013 at 4PM. Which is correct? May 3rd
~~April 26th~~, 2013.
39. Is an umbrella liability policy with minimum limits of \$2,000,000 per occurrence and aggregate acceptable to the State for the work to be performed?
It's possible this could be negotiated as part of the contract.
40. Is a crime insurance policy with \$1,000,000 each accident acceptable to the State for the work to be performed?
It's possible this could be negotiated as part of the contract.
41. Is lost or damaged records coverage of \$250,000 acceptable to the State for the work to be performed?
It's possible this could be negotiated as part of the contract.
42. What is the proposed budget or Not to Exceed limit for the project?
See Question #35.
43. What is the proposed completion date for this project?
See question #36.

