

REQUEST FOR PROPOSALS FOR PSYCHOLOGICAL EXAMINATION SERVICES FOR CIVIL COMMITMENT, JARVIS and RULE 20 CASES

The Tenth Judicial District is exploring options and soliciting proposals from interested parties to provide psychological examination services for civil commitment cases, Jarvis cases, and Rule 20 cases in six of the eight counties that make up the Tenth Judicial District. There are two service delivery areas: the Sherburne County / Wright County Assignment area, and the Pine, Isanti, Chisago, Kanabec (PICK) Counties Assignment area. You may submit a proposal to provide services in one or both of the assignment areas. At this time we are not soliciting proposals for Anoka or Washington counties. Nor are we soliciting proposals for SDP/SPP cases.

The Tenth District is seeking to contract with one or more psychologists and/or psychiatrists and/or agency(ies) to serve as primary Court Examiner and perform all psychological examinations that are required in these Assignment areas. We will consider various compensation proposals including an annual retainer paid monthly, a flat fee per case by case type, or hourly rate proposals to provide examinations, reports and testimony in all civil mental health commitment cases, Jarvis cases and criminal Rule 20 competency/criminal responsibility cases filed in the respective Assignment areas. Hourly rate proposals cannot exceed the existing court payment policies. While it is our preference to contract for all Examination services, we may consider proposals to provide services in specific case types. You may submit alternate proposals. It is anticipated that the term of the contract will run from execution to June 30, 2015 with an opportunity to renegotiate every 12 months.

Applicants must meet the statutory requirements to serve as an Examiner and meet court eligibility requirements as evidenced by being listed on the Examiner Roster maintained by the Minnesota Court System. The Tenth District requires a psychiatrist to serve as the examiner in cases involving Jarvis petitions, ECT, or neuroleptics medications.

The attached RFP provides more detailed requirements, historical data on filings, and information on how to submit a proposal. The Appendix contains an example of a sample contract (exact terms subject to negotiation).

The Tenth District will review the information and set up interviews and/or meetings with applicants to further explore options. Cost of service will not be the only criterion used in the information process.

Dated this 27th day of March, 2013

Michael Moriarity,
Judicial District Administrator
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