

## Psych Questions and Answers

- 1. Q. How formal do you expect the responses to be?**

A. They can be fairly informal so long as you clearly identify what services you are willing to provide at what cost. If that can be done in letter form, that is OK. Be sure and include Curriculum Vitae of the Examiners who would provide the services and the two forms that are required.
- 2. Q. Is the proposal an “all or nothing”? For example, I am willing to travel to three of the PICK counties but it may not be feasible to do all four. Can I submit a proposal just to do the three counties I am interested in?**

A. We are hoping to arrange for all four counties for administrative efficiency. However, we also realize that it may be turn out that multiple contracts is the best approach to insure we have coverage. We believe that grouping the counties together may make it more attractive given the number of exams that would be done.
- 3. Q. How flexible will the Courts be in scheduling court appearances? Frankly, some counties have not been very flexible which makes it difficult to take Exam requests so how can we coordinate services in multiple counties.**

A. We would certainly look at coordinated scheduling with the Examiner. We want the contract to be attractive to you and if there are things we can improve as far as scheduling, we will certainly discuss that. Any scheduling would have to also be discussed with other justice parties so some of the flexibility that you desire is just one factor in the final schedule we would be able to arrange.
- 4. Q. In order to put together a comprehensive proposal I may need to affiliate with other Examiners who are on the Roster. If I discuss a proposal with them, does that violate the non-collusion prohibition?**

A. If you are negotiating a joint proposal that would not violate the non-collusion clause.
- 5. Q. Are only independent contractors eligible to bid? Can State Operated Forensic Services or the Hennepin program submit a bid?**

A. They can submit proposals.
- 6. Q. Regarding your RFP request for psychiatric/psychological examiners you are requesting a copy of one redacted report. Are you wanting individual reports from each area (civil commitments for DD, MI, CD, MI&D, etc. as well as Rule 20.01, 20.02. and/or 20.04 Examinations) or just a single report of our choosing?**

- A. **One for each major area you are proposing to provide service– so one from civil commitment, one Rule 20, one Jarvis.**