

REQUEST FOR JUROR CHILD CARE REIMBURSEMENT

JURORS NAME	BADGE NUMBER
JURORS ADDRESS	
JURORS CITY, STATE, ZIP CODE	

PROVIDER INFORMATION:

PROVIDERS NAME	<input type="checkbox"/> LICENSED	<input type="checkbox"/> NON-LICENSED
PROVIDERS ADDRESS		
PROVIDERS CITY, STATE, ZIP CODE	PROVIDERS PHONE NUMBER	
PROVIDERS SOC. SEC. #/FED TAX I.D.#	PROVIDERS SIGNATURE	

CHILD CARE EXPENSES: NUMBER OF CHILDREN: _____ AGES OF CHILDREN: _____
_____ X \$ _____ PER DAY OR \$ _____ PER HOUR = TOTAL \$ _____
DAYS/HOURS

I CERTIFY UNDER PENALTY OF PERJURY THAT I AM ELIGIBLE FOR CHILD CARE REIMBURSEMENT BASED ON THE REIMBURSEMENT REQUIREMENTS AND THAT THE ABOVE INFORMATION AND EXPENSES ARE TRUE AND ACCURATE.

JURORS SIGNATURE	DATE
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CHILD CARE REIMBURSEMENT CLAIMS MUST BE SUBMITTED TO THE JURY OFFICE WITHIN TEN DAYS OF THE LAST DAY OF SERVICE.

MINNESOTA JUDICIAL SYSTEM JUROR DAY CARE REIMBURSEMENT REQUIREMENTS

1. Jurors who are not employed outside the home may be reimbursed for child care expenses that are incurred as a result of reporting for jury service.
2. Jurors who are employed outside the home are not entitled to reimbursement for child care expenses unless, as a result of jury service, those expenses are greater than normally incurred. Jurors may request reimbursement only for the amount not normally incurred.
3. Reimbursement for child care expenses to those jurors entitled to it shall be:
 - **LICENSED CHILD CARE:** Actual expenses, not to exceed \$50.00 per day of service. *RECEIPTS FOR ACTUAL EXPENSES MUST BE SUBMITTED WITH THE CLAIM.*
 - **NON-LICENSED CHILD CARE/IN HOME BABY SITTER:** Actual expenses up to \$5.00 per hour, **not to exceed \$40.00 per day of service.** *The child care provider must sign the reimbursement claim.*
4. All requests for reimbursements of child care must be submitted on the request for juror child care reimbursement form.