
2ND DISTRICT E-FILING EXTERNAL FAQ'S #1

What types of cases are in the E-Filing initiative?

The E-Filing initiative has two participating Divisions:

Civil Division will implement e-filing for new and pending major civil (excluding asbestos) and default judgment cases. The Special Courts Division will implement e-filing for new and pending County initiated child support establishment cases (Title IV-D case).

Why is the District interested in E-Filing?

E-filing has generated considerable interest and attention at the local and state levels for quite some time, but it is only recently that the technology solution has become more accessible through the vendor that supports the District's case management system. Key business reasons to implement at this time include the desire to create a more efficient case processing system by reducing paper submissions and to provide immediate access to documents online, once e-filed. Rather than mailing the Court a packet of paper to file, parties will be able to electronically file documents from their office or home. In addition, the e-filing solution includes a component called e-service. This functionality gives all case parties the option of serving one, or multiple parties, electronically thereby reducing the costs for postage, printing, or courier services.

What does the initiative include?

The E-Filing initiative will be implemented in multiple phases. It will first include the e-filing of initial and subsequent filings in new and pending major Civil* and default judgment matters by parties represented by attorneys. Shortly after, the Ramsey County Attorney's Office will e-file all initial and subsequent filings in new and pending Title IV-D Establishment cases. The last phases of the initiative will require all major Civil, default judgment, and Title IV-D child support cases to be e-filed. The e-file program will include the ability to e-serve notices, orders and judgments and will provide for a "paper on demand" feature (paper copies as needed). Parties not represented by attorneys in a case that was initiated by e-filing are expected to be able to e-file during a later phase of the project.

When will implementation begin?

The targeted time period to begin implementation is the first quarter of 2011.

Will there be a cost to those who participate in the initiative?

The District is committed to funding the initiative through fiscal year 2011. However, a nominal use fee is expected to be charged to the filer at some point after the initial implementation.

* Because asbestos cases are managed in the District on a separate case management system, they will not be included in this pilot.

When will E-Filing expand to other areas and divisions of the Second District?

The Second District is investing a great deal into this effort and expects to continue to expand to other areas of Civil, Family, Juvenile, Probate/Mental Health, Housing and Conciliation Courts soon after the first two initiatives are complete. The District anticipates that Criminal will be the last Division to move to e-filing.

Who is participating in the initiative?

The first phases will focus on selected law firms and the Ramsey County Attorney's Office to help us develop and test the system to ensure its effectiveness. After the initial phases, all parties and attorneys of record for major civil cases, default judgments, and IV-D support actions will be participating.

How can a law firm sign up to use E-Filing?

Please see the project's web site for more information about e-filing requirements and the on line application form: www.mncourts.gov/district/2/efile You may also call (651) 266-9267 for more information.

Will self represented parties be allowed to E-File?

Initially, self represented parties will not be able to e-file; however one of the goals of the e-filing initiative is to provide e-file access to all parties, including unrepresented individuals.

Where can I ask questions about E-Filing?

[Submit your question here.](#)

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