

**Fourth Judicial District, HENNEPIN COUNTY**  
**Minnesota Judicial Branch**  
**Technology Infrastructure Assessment (TIA)**  
**Request For Proposal (RFP)**

Supplemental Information Posted in Response to Submitted RFP Questions

**Shared Infrastructure Environment Summary**

This information has been posted in general response to RFP questions submitted by interested parties regarding the Fourth Judicial District TIA RFP.

NOTE: Any question asked by an interested party and not answered directly below by the Fourth Judicial District shall be deemed to have the response **“Requested information not available at this time or must be validated through the infrastructure assessment process.”**

- 1) Client names provided in the Request for Proposal shall be retained by the Fourth District and shall not be distributed unless specifically requested by a third party. Any requests from competing parties or public inquiries for client names provided by a proposer shall be referred to the Minnesota Judicial Branch Legal Division.
- 2) Confidential Infrastructure Topology information will not be provided until after a contract award is made and the successful consultant signs a confidential disclosure and release. The Infrastructure topology information is a confidential source document owned by Hennepin County.
- 3) Financial information regarding service fees by the State to Hennepin County and associated agreement and service fee methodology will be provided to the successful consultant selected by the Fourth Judicial District.
- 4) Network Infrastructure asset inventories supporting the shared infrastructure environment consisting of switches, routers, performance tools, inventory tools, network monitoring tools and other associated network devices and appliances supporting the shared State-Hennepin County environment are owned and operated by Hennepin County. Validating the network infrastructure is a key component and work product of the assessment.
- 5) In addition to the five (5) paper RFP response copies, one (1) Electronic copy of a submitted response to the TIA RFP is preferred on a Compact Disk (CD).
- 6) Site visits to all District Court physical locations during the TIA process are encouraged but not required. The selected vendor will need to determine and speak to the validation approach they will use to ascertain an accurate and reliable assessment of the shared infrastructure environment.
- 7) The scope of the RFP calls for an assessment of the shared infrastructure between the State and Hennepin County and any related network connectivity to State owned and/or operated data centers. In addition to the client data and VoIP networks, the State has a primary data center and a third party data center (CourtSmart) connected to Hennepin County's data network infrastructure.
- 8) Per the RFP Requirements, Key Objectives include:
  - a) A report providing a high-level assessment of key findings

- b) Recommendations to improve network infrastructure, operations and security with a focus on improved organizational efficiencies, cost-savings, and system controls.
- c) Identify equipment and cost estimates for implementation of each recommendation
- 9) One Report, as specified in the RFP, covering the Key Objectives is required.
- 10) Audit and Performance logs are produced by the Hennepin County IT Department and e-delivered to the State. These reports will be made available to the successful vendor.
- 11) Cisco based Network Topology:
  - i) Core
    - (1) Cisco 4500 Series (Qty 2)
  - ii) Distribution
    - (1) Cisco 6500 Series (Qty 14)
    - (2) Cisco 3525/3745 (Qty 6)
  - iii) Access
    - (1) Cisco 3750 Series (Qty 250)
  - iv) Protection
    - (1) ASA-5500 Series
  - v) WAN is a shared county resource though direct Fiber run and Qwest QMOE
  - vi) Internet connectivity is provided through MN.IT collaboration
- 12) Datacenter:
  - i) Owned by HCIT who manages the physical environment and network components
  - ii) Located at the Hennepin County Government Center
  - iii) 4 Racks of approximately 2KW/rack
  - iv) 10 Physical Servers
    - (1) Rack Chassis
    - (2) Running Windows 2008/2008R2/2012
  - v) 30 Virtual Servers
    - (1) Hyper-V
    - (2) running Windows 2003/2008/208R2
  - vi) Storage
    - (1) EMC VNX 5300
    - (2) HP P2000
  - vii) No Midrange or Mainframe Systems
- 13) Application:
  - i) Our primary court applications are hosted by the MN Judicial Branch
  - ii) Locally we maintain email, document archiving, court recording and web services
  - iii) Line of Business assessment not in the scope of this RFP
- 14) Inventory and Management:
  - i) Physical
    - (a) Desktop, Laptop and mobile devise are out of scope
    - (b) Network components are managed by the county and will need to be discovered
    - (c) Server Inventory is court managed and can be provided
  - ii) Software

- (a) Management of software inventory and some deployment is managed by the MN Judicial Branch and is out of scope

15) Staff

- a) Information Technology Team
  - i) Chief Information Officer/IT Manager
  - ii) IT Operations Management Team – 4 FTE
  - iii) Network Services Team – 2 FTE
  - iv) Helpdesk Team – 5 FTE
  - v) Development and Applications – 3 FTE
- b) 4<sup>th</sup> Judicial District Court Staff – 700 users

- 16) Any references to Appendix VI or footnote mislabeling in the Appendices sections shall be understood to be a typographical error. The RFP is a complete document and there are no additional appendix sections beyond Section V.
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This information is the property of the Fourth Judicial District, Minnesota Judicial Branch, and is posted as supplemental information to interested parties.