

# INSTRUCTIONS FOR COMPLETING THE AFFIDAVIT OF IDENTIFICATION OF JUDGMENT CREDITOR WHEN FILING A FOREIGN JUDGMENT (MSA 548.28 sub 1)

**The judgment creditor, or the creditor's agent or attorney must complete this form.**

1. Enter the full title of the case.
2. Enter the case number.
3. Enter the judgment creditor's complete name, occupation, place of residence and post office address.

*Note: If creditor lives in an incorporated place of more than 5,000, the street and number of both residence and business must be given.*

4. The judgment creditor, creditor's agent or attorney must list their name, address, telephone number and attorney ID number if appropriate.
5. Sign the form before a Notary Public or before a Hennepin County District Court Clerk in the Civil Division.
6. If you are a creditor's attorney, you must e-file the documents to the Hennepin County District Court through the E-File and Serve System.
7. Pro Se individual, mail the Affidavit of Identification of Judgment Creditor along with other foreign judgment filing documents and fee to:

Hennepin County District Court  
C3 Judgment Department  
300 South Sixth Street  
Hennepin County Government Center  
Minneapolis, MN 55487

**OR**

File the Affidavit of Identification of Judgment Creditor along with other foreign judgment filing documents and fee at the Judgment Counter on the 3<sup>rd</sup> Floor of the Government Center.

STATE OF MINNESOTA  
COUNTY OF HENNEPIN

FOURTH JUDICIAL DISTRICT  
DISTRICT COURT

**AFFIDAVIT OF IDENTIFICATION OF  
JUDGMENT CREDITOR  
(MSA 548.28 sub 1)**

\_\_\_\_\_  
*Plaintiff(s)*

Vs

Case No. \_\_\_\_\_

\_\_\_\_\_  
*Defendant(s)*

\_\_\_\_\_, being duly sworn, deposes and says; that to the best of his/her knowledge, information, and belief, the full name(s) of the Judgment Creditor(s) in the above-entitled action is as follows:

and that the business and occupation of said judgment creditor(s) is as follows:

that the present residence is: (number, street, city, state, zip)

The above statement of claim is true and correct to the best of my knowledge.

_____ <i>Name</i>	_____ <i>Signature</i>
_____ <i>Address</i>	_____ <i>Telephone</i>
_____ <i>City/State/Zip</i>	_____ <i>Attorney ID Number</i>

**Note: If creditor is in an incorporated place of more than 5,000, the street and number of both residence and business must be given.**

Sworn and subscribed to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary/Court Clerk