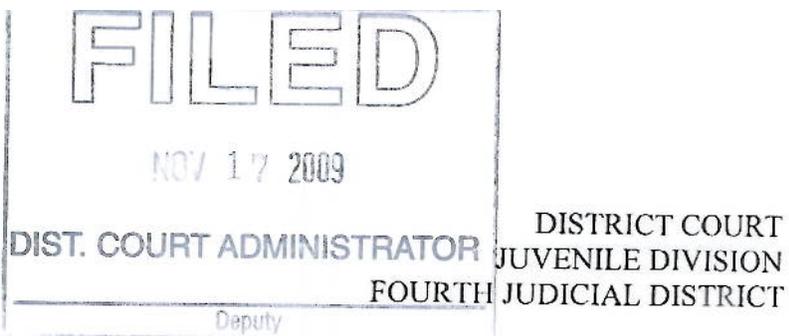


STATE OF MINNESOTA  
COUNTY OF HENNEPIN



**STANDING ORDER**

IN RE: The Department of Community Corrections  
and Rehabilitation Document Disclosure to Service  
and Treatment Providers

WHEREAS, Minnesota Statute § 260B.171 and Rule 30 of the Minnesota Rules of Juvenile Delinquency Procedure designate the juvenile court as the custodian of juvenile court records; and

WHEREAS, Rule 30 of the Minnesota Rules of Juvenile Delinquency Procedure states that the juvenile court may order juvenile court records to be made available for inspection, copying, disclosure or release, subject to such conditions as the court may direct, to any individual for whom such record is needed to assist or to supervise the child in fulfilling a court order;

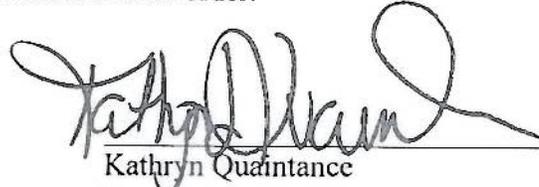
THE FOLLOWING SHALL BE THE STANDING ORDER OF THE COURT:

1. The Department of Community Corrections and Rehabilitation (DOCCR) may release the following information to Correctional Out of Home Placement (COHP) providers when a child is referred, pursuant to a juvenile court order, to that provider for treatment:
  - a. The child's name and any nicknames.
  - b. The child's last known address.
  - c. The child's permanent address.
  - d. The child's gender.
  - e. The child's date and place of birth.
  - f. The child's race or cultural heritage, languages spoken, and tribal affiliation, if any.
  - g. The name, address, and phone number of a contact person at the last educational program the child attended.
  - h. The provider and policy number of the child's medical insurance.
  - i. The name and phone number of the child's probation officer.
  - j. The date of the next in-court review hearing.
  - k. The court order authorizing the release of juvenile court and probation records.
  - l. The DOCCR Out of Home Placement Screening Form describing the following information: the presenting problems; the circumstances leading to the child's placement; the child's mental health diagnosis, if any; the child's medical needs; the goals of the placement; and the moderate/high Youth Level of Service/Case Management Inventory (YLS/CMI) domains.
  - m. The child's most recent psychological evaluation, mental health evaluation, and/or chemical dependency evaluation, if applicable.
  - n. The child's most recent discharge report from placement, if any.

- o. The child's most recent probation report (i.e. PSI, PPI, EJJ/Adult Certification Study, DRV) or other document.
  - p. The child's YLS/CMI.
  - q. Any medical forms regarding the child from the Hennepin County Juvenile Detention Center, including but not limited to, nurse assessments, Mantoux tests, and complete physical results, if any.
2. Under no circumstances shall COHP providers receiving the information listed above disclose or release this information without a court order.

Dated: \_\_\_\_\_

11/17/09



\_\_\_\_\_  
Kathryn Quaintance  
Presiding Judge  
Hennepin County District Court  
Juvenile Division