

MINNESOTA DISTRICT COURT Third Judicial District	
JUDICIAL LAW CLERK Hon. Donald Rysavy Hon. Fred Wellmann	
DEPARTMENT/LOCATION Third Judicial District Mower County Courthouse Austin, MN	HOURS OF WORK Full Time Monday through Friday

DESCRIPTION:

The Honorable Donald Rysavy and the Honorable Fred Wellman, who are chambered in the Mower County Courthouse, Austin, Minnesota are seeking a qualified candidate to fill a full-time judicial law clerk positions for the 08-09 term. Work will commence in approximately August 2008.

Judicial Law Clerks work directly with a District Court Judge and perform legal research and draft memoranda providing appropriate written or oral suggestions or recommendations to the judge. Law Clerks prepare appropriate orders, findings of fact and conclusions of law for the judge, and edit work product according to judge’s directions. Law Clerks get involved and gain experience in all areas of the practice. In addition, Law Clerks have the opportunity to observe court proceedings and learn first hand how the court system operates.

MINIMUM QUALIFICATIONS: Graduate of an accredited law school. The candidate should be highly motivated, possess solid, demonstrated academic credentials and strong research, analytical and writing skills. Law review/journal experience, moot court experience, top 50% class ranking preferred. Computer literacy is important.

SALARY RANGE: \$19.79 per hour plus full state benefit package.

APPLICATION DEADLINE: Position is open until filled

TO APPLY: Mail or email an application form, resume, unofficial transcript, and brief writing sample to the address below. To obtain an application form, download from www.mncourts.gov.

The Honorable Donald E. Rysavy
Judge of District Court
Mower County Courthouse
201 1st St. NE
Austin, MN 55912

EOE