



**MINNESOTA
JUDICIAL BRANCH**

Court Integration Services

**Attorney Assignment
Electronic Submission Service**

Consumer Documentation

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1. Document Revision History

Date	Author	Revision Highlights
2007-06-27	R. Gosewisch	Document created.
2008-02-06	R. Gosewisch	Updated format; added information about correlation functionality; removed glossary and FAQ information for inclusion in a higher level document.
2014-10-06	R. Gosewisch	Updated this service to utilize API services available from the MNCIS vendor. There was no change to the message schema. Updated <i>Appendix A: Validation Errors</i> . This change moved to production with Integration Release 45 on 9-25-14.
2014-11-06	R. Gosewisch	Updated <i>Appendix A: Validation Errors</i> with the response that occurs when there is no party connected to the case with the party type specified in the submission message. This change moved to production with Integration Release 46 on 11-6-14.

2. Preface

This document describes the MNCIS Attorney Assignment e-file service.

See the [Integration Services Technical Overview](#) document for additional information on how to use Integration Services.

See the [E-Filing Technical Overview](#) document for information that applies to electronic filing services in general.

3. Overview

This service allows authorized external agencies to electronically submit attorney assignment and attorney removal updates for a specific court case, to the court, using a defined CourtXML message format. Prosecutor and public defender offices, for example, could use this service to assign or remove a specific attorney for the plaintiff or defendant in a criminal case.

In the MNCIS application, the result of a successful update by this service is reflected on the 'Parties' tab for a case.

A CourtXML response message is returned to the submitter of the Attorney Assignment message. This is referred to as an 'e-filing response message' (or simply, 'response' message) and it lets the submitter know the status of the submission message.

An e-filed attorney assignment transaction will also produce a notification message, to which integration consumers may subscribe.

The Attorney Assignment service is just one of the services in the Court Integration Service Catalog. Refer to the [Court Integration Services](#) website for a complete list of available services.

4. Messages

Messages that make up the Attorney Assignment submission service use the SOAP message structure. See the [Integration Services Technical Overview](#) document for more information on the general format for Integration Services messages.

Refer to the [Court Integration Services](#) website for the most current version of the schema for this service. That CourtXML schema has the most up to date structure for this submission message.

Sample submission and response messages are available on the Integration Services website.

4.1. *Submission Message*

The input message to this service is referred to as a *submission* message.

4.1.1. Message Definition

SOAP Action: <http://www.courts.state.mn.us/IS/02//SubmitUpdateAttorneyAssignment>
Schema: AttorneyAssignment_3_1.xsd
Root Element: UpdateAttorneyAssignment

4.1.2. Message Details

Refer to the schema for this service to learn about the data that is included in the submission message, as well as any MNCIS code value enumerations that this service uses.

Some data in the submission message applies to both attorney assignment messages and attorney removal messages, and some data is specific to either an assignment or a removal. This can be determined from the schema.

Note regarding Attorney Bar Number:

The attorney bar number in MNCIS equates to what is known as an attorney registration ID, or simply, attorney ID, in the Minnesota Attorney Registration System (MARS) application.

Some attorney ID numbers have leading zeroes. MNCIS stores attorney IDs without the leading zeroes, but the attorney bar number in the submission message may be submitted with or without the leading zeroes.

Message Correlation:

Message correlation functionality may be used with Attorney Assignment submission messages. This functionality allows the Attorney Assignment message to be submitted with a correlation identifier (in lieu of a case number) that represents a prior e-filed case initiation message. Attorney Assignment messages may only be correlated to case initiating e-files (i.e. complaint, tab charge or citation). Refer to the [E-Filing Technical Overview](#) document for information about e-filing correlation functionality.

4.1.3. Message Validation

Some validation is common to all query request and e-file submission messages. Refer to the [Integration Service Technical Overview](#) document for information on this validation and the resulting SOAP fault errors that can occur.

Some additional validation is common to all e-file submission messages. Refer to the MNCIS [E-Filing Technical Overview](#) document for information on this validation and the resulting SOAP fault errors that can occur. This document also provides a high-level message flow diagram for submission messages.

New with Integration Release 45 (9-25-14):

- If there is already an active attorney assignment for the specified case/bar number/party type and the values for the 'IsCourtAppointed', 'IsLead' and 'IsPublicDefender' Boolean elements match the values in the submission message, an 'Accepted' response will be returned to the submitter.
- If the only change that will result from the e-file is to set the 'lead attorney' designation to 'true' for a currently non-lead attorney, that update will occur and an 'Accepted' response will be returned to the submitter.

Refer to Appendix A in this document for a list of validation errors that are specific to the Attorney Assignment submission service.

4.2. Response Message

The output message from this service is referred to as a *response* message.

4.2.1. Message Definition

Refer to the [Integration Service Technical Overview](#) document for information regarding the different options for receiving response messages.

Push SOAP Action:	http://www.courts.state.mn.us/IS/02/SubmitUpdateAttorneyAssignmentResponse	Pull
SOAP Action:	http://www.courts.state.mn.us/IS/02/PullHeldUpdateAttorneyAssignmentResponse	
Release SOAP Action:	http://www.courts.state.mn.us/IS/02/ReleaseHeldUpdateProfessionalPartyAssignmentResponse	

Schema:	AttorneyAssignment_3_1.xsd
Root Element:	UpdateAttorneyAssignmentResponse

4.2.2. Message Details

Refer to the schema for this service to learn about the data that is included in the response message.

5. Usage

5.1. *Authorization*

A consumer must be granted a specific right to use the Attorney Assignment e-file service. Refer to the Integration Services website for information regarding the process for requesting access to use court integration services.

5.1. *Accessing the Service*

Attorney Assignment messages may be submitted as IBM MQ Series messages, or through the use of a web service. Refer to the [Integration Services Technical Overview](#) document for information on these methods.

6. Troubleshooting

6.1. *Message Logging*

Messages, as they are processed, are logged into an application that we call our Message Warehouse. Using the Message Warehouse we are able to look at messages that were processed and see the results of that processing. This allows us to better troubleshoot issues and answer questions about why something happened the way it did. It also allows us to recover messages that may have been lost. Messages are eventually purged from the Message Warehouse.

Attorney Assignment submission and response messages adhere to the general retention policy for submission messages documented in the [E-Filing Technical Overview](#) document.

6.2. *Problem Resolution Steps*

Review the [Integration Services Technical Overview](#) document for general steps that can be taken to resolve issues with the use of this service.

Appendix A: Validation Errors

- See the message schema for the full response message structure.
- Refer to the [E-Filing Technical Overview](#) document for SOAP fault type errors that can occur with any type of e-filed message to the Courts.

#	Type	Error Text	Description/Resolution
1	Soap: Fault	The CourtAppointedIndicator and the PublicDefenderIndicator are mutually exclusive. The CourtAppointedIndicator should not be set to true.	[Applicable to attorney add messages] For submissions from the public defender the PublicDefenderIndicator should be set to 'true' and the CourtAppointedIndicator should be set to 'false'.
2	CourtXML Response	No Attorney found with Bar Number [value]	[Applicable to attorney add or remove messages] The attorney specified is not found in MNCIS – verify that a correct bar number was used.
3	CourtXML Response	Multiple attorney records found with Bar Number [value] <CommentText>Submit a service desk ticket to ITDServiceDesk@courts.state.mn.us to request that the SCAO Integration Team address this issue</CommentText>	[Applicable to attorney add or remove messages] This <i>should</i> never happen, but if it does, it indicates that there are two attorney party records in MNCIS with the same bar number.
4	CourtXML Response	Attorney Status is Inactive	[Applicable to attorney add messages] The attorney specified in the message does not have an active 'standing' in MNCIS.
5	Soap: Fault	There is more than one active [party type] party on this case. Please submit a service desk ticket to ITDServiceDesk@courts.state.mn.us to request that the SCAO Integration Team address this issue.	[Applicable to attorney add messages] This <i>should</i> never happen, but if it does, it indicates that there is more than one active 'Plaintiff' party on the case or more than one active 'Defendant' party on the case.
6	CourtXML Response	Attorney does not exist for the case number specified.	[Applicable to attorney removal messages] The attorney specified in the message does not actively represent anyone on the case.
7	CourtXML Response	Removed date is before Assigned Date	[Applicable to attorney removal messages] The removal date in the submission message is earlier than the date on which the attorney was assigned.
8	Soap: Fault	There is no party connected to this case with a party type of [value].	[Applicable to attorney add messages] There is no party on the case whose connection to the case maps to the 'party type text' specified in the submission message.