MINNESOTA JUDICIAL BRANCH

Court Integration Services

Professional Party Assignment

Electronic Submission Service

Consumer Documentation

Table of Contents

1. Document Revision History

Date	Author	Revision Highlights
02/08/2008	R. Gosewisch	Document created.

2. Preface

This document describes the MNCIS Professional Party Assignment electronic submission service.

See the Integration Services Technical Overview document for additional information on how to use Integration Services.

See the E-Filing Technical Overview document for information that applies to electronic filing services in general.

3. Overview

This service allows authorized external agencies to electronically submit selected professional party assignment and removal updates for a specific court case, to the court, using a defined CourtXML message format. For example, agencies that assign victim witness advocates or probation officers to criminal cases might use this service.

In the MNCIS application, the result of a successful update by this service is reflected on the 'Parties' tab for a case.

A CourtXML response message is returned to the submitter of the Professional Party Assignment message. This is referred to as an 'e-filing response message' (or simply, 'response' message) and it lets the submitter know the status of the submission message.

An e-filed professional party assignment transaction will also produce a notification message, to which integration consumers may subscribe.

The Professional Party Assignment service is just one of the services in the Court Integration Service Catalog. Refer to the Court Integration Services website for a complete list of available services.

Note: In MNCIS, in order to assign a party to a case in a professional role, the party record must have a 'Special Conditions' flag of 'Professional Role'. In addition, the professional party is identified in the submission message by the MNCIS Person ID. Agencies wishing to use this service would need to work with appropriate court

administration staff to acquire the Person IDs for the professional parties that would be used in e-filing, and to confirm that these individuals have the 'Special Condition' flag of 'Professional Role' set in MNCIS.

4. Messages

Messages that make up the Professional Party Assignment submission service use the SOAP message structure. See the Integration Services Technical Overview document for more information on the general format for Integration Services messages.

Refer to the CourtXML link on the Court Integration Services website for the most current version of the schema for this service. That site has the most up to date structure for this submission message.

Sample submission and response messages are available on the Integration Services website.

4.1. Submission Message

The input message to this service is referred to as a *submission* message.

4.1.1. Message Definition

SOAP Action: http://www.courts.state.mn.us/IS/02/SubmitUpdateProfessionalPartyAssignment
Schema: ProfessionalPartyAssignment
Root Element: UpdateProfessionalPartyAssignment

4.1.2. Message Details

Refer to the schema for this service to learn about the data that is included in the submission message, as well as any MNCIS code value enumerations that this service uses.

Some data in the submission message applies to both professional party assignment messages and professional party removal messages, and some data is specific to either an assignment or a removal. This can be determined from the schema. Refer also to the schema to learn which professional roles may be used in this service.

Also note that the schema enumerates which professional party roles may be used in this service.

Message Correlation:
Message correlation functionality may be used with Professional Party Assignment submission messages. This functionality allows the Professional Party Assignment message to be submitted with a correlation identifier (in lieu of a case number) that represents a prior e-filed case initiation message. Professional Party messages may only be correlated to case initiating e-files (i.e. complaint, tab charge or citation). Refer to

the E-Filing Technical Overview document for information about e-filing correlation functionality.

4.1.3. Message Validation

Some of the validation applied to a submission message, (such as schema validation) is performed by the state Integration Broker (IB), and some validation is performed after the message is submitted from the IB to MNCIS.

It is possible for a submission message to pass schema validation, but fail some business edits enforced by MNCIS.

Some IB validation is common to all query request and e-file submission messages. Refer to the Integration Service Technical Overview document for information on this validation and the resulting SOAP fault errors that can occur.

Some additional validation is common to all e-file submission messages. Refer to the MNCIS E-Filing Technical Overview document for information on this validation and the resulting SOAP fault errors that can occur. This document also provides a high-level message flow diagram for submission messages.

Refer to Appendix A in this document for a list of validation errors that are specific to the Professional Party Assignment submission service.

4.2. Response Message

The output message from this service is referred to as a *response* message.

4.2.1. Message Definition

Refer to the Integration Service Technical Overview document for information regarding the different options for receiving response messages.

Push SOAP Action:	http://www.courts.state.mn.us/IS/02/SubmitUpdateProfessionalPartyAssignmentResponse
Pull SOAP Action:	http://www.courts.state.mn.us/IS/02/PullHeldUpdateProfessionalPartyAssignmentResponse
Release SOAP Action:	http://www.courts.state.mn.us/IS/02/ReleaseHeldUpdateProfessionalPartyAssignmentResponse

Schema:	ProfessionalPartyAssignment
Root Element:	UpdateProfessionalPartyAssignmentResponse

4.2.2. Message Details

Refer to the schema for this service to learn about the data that is included in the response message.

5. Usage

5.1. Authorization

A consumer must be granted a specific right to use the Professional Party Assignment electronic submission service. Refer to the Request Access to Court Integration Services page on the Court Integration Services website for an overview of the process for requesting access to use Court Integration services.

5.1. Accessing the Service

Professional Party Assignment messages may be submitted as IBM MQ Series messages, or through the use of a web service. Refer to the Integration Services Technical Overview document for information on these methods.

6. Troubleshooting

6.1. Message Retention

Submission and response messages are retained for a period of time to assist with troubleshooting. The Professional Party Assignment Service adheres to the general message retention policy for submission messages that can be found in the MNCIS E-Filing Technical Overview document.

6.2. Problem Resolution Steps

Review the Integration Services Technical Overview document for general steps that can be taken to resolve issues with the use of this service.

Appendix A: Validation Errors

- See the message schema for the full response message structure.
- Refer to the E-Filing Technical Overview document for SOAP fault type errors that can occur with submission messages.

#	Type	Error Code *	Error Text	Description/Resolution
1	System Rejection Response	[future]	There is no party associated with PersonID [*value*]	[Applicable to professional party add or removal messages] The PersonID provided in the message is not found in MNCIS.
2	System Rejection Response	[future]	Party being added does not have Professional Role condition	[Applicable to professional party add messages] The party designated in the message is not flagged with a 'Professional Role' special conditions flag in MNCIS.
3	System Rejection Response	[future]	A party with PersonID [*value*] is already assigned to this case	[Applicable to professional party add messages] The party designated in the message is already active on the case in the role specified in the message.
4	System Rejection Response	[future]	No party with PersonID [*value*] is assigned to this case with extended connection [*value*]	[Applicable to professional party remove messages] The party being removed is not active on the designated case in the role specified in the message.

* System rejection error codes will be included in future development by the MNCIS vendor.