



**Safe and Secure Courthouse Initiative Grant Program  
Score Card Evaluation Instructions for Advisory Panel**

<b>Project Scorecard</b>			
	Project Name:	Description of the work to be completed.	
	Date Scored:		
1.	Courthouse Security Committee		Guidelines for scoring Application Question #1
		20	High - A functioning courthouse security committee is in place.
		10	Medium - The applicant is in the process of establishing a committee.
		0	Low - The applicant does not have a courthouse security committee in place.
2.	Courthouse Security Assessment		Guidelines for scoring Application Question #2
		20	High - The applicant has completed a security assessment and is seeking funds to implement needed improvements OR is seeking funds for an assessment.
		10	Medium - A security assessment has been conducted in last 5 years.
		0	Low – No security assessment has been done and there are no plans to conduct an assessment.
3.	Effective and comprehensive court building security policies and procedures		Guidelines for scoring Application Question #3
		20	High - The courthouse security committee has developed and implemented policies, procedures, communications plans, contingency plans, and incident reporting instruments and protocols OR is seeking funds for technical assistance to develop policies and procedures.

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		10	Medium - The courthouse security committee is in the process of developing and implementing policies and procedures.
		0	Low - No policies and procedures are in place.
<b>4. Courthouse security training for all building tenants</b>			
			Guidelines for scoring Application Question #4
		20	High - The applicant provides periodic training and drills OR seeks to establish a training program.
		10	Medium - Occasional training has been conducted.
		0	Low - No training or drills take place.
<b>5. Justice partner commitment to courthouse security efforts</b>			
			Guidelines for scoring Application Question #5
		20	High - The application includes a commitment from all justice partners.
		10	Medium – The applicant and some justice partners are committed.
		0	Low - Only the applicant is committed.
<b>6. Project Outcomes, Goals, and Objectives</b>			
			Guidelines for scoring Application Question #6
		20	High - The project provides an integral step to improving courthouse security.
		10	Medium - The project addresses a needed improvement in courthouse security.
		0	Low - The project will not enhance courthouse security.

**Project Scorecard**

Comments: