MINNESOTA JUDICIAL BRANCH
INTEGRATION SERVICES

Other Agency Person Identifier Electronic Submission Service

Consumer Documentation

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Table of Contents

1. PREFACE 3

2. OVERVIEW 3

3. MESSAGES 4

3.1. Submission Message 4
3.1.1. Message Definition 4
3.1.2. Message Details 4
3.1.3. Message Validation 5

3.2. Response Message 5
3.2.1. Message Definition 5
3.2.2. Message Details 5

4. USAGE 5

4.1. Authorization 5

4.1. Accessing the Service 6

5. TROUBLESHOOTING 7

5.1. Message Logging 7

5.2. Problem Resolution Steps 7

6. DOCUMENT REVISION HISTORY 7

APPENDIX A: VALIDATION ERRORS 8

1. Preface

This document describes the MNCIS Other Agency Person Identifier electronic submission service.

See the Integration Services Technical Overview document for additional information on how to use Integration Services.

See the E-Filing Technical Overview document for information that applies to electronic filing services in general.

2. Overview

June 2010 – Note

The message schema for this service indicates that the MNCIS party to be updated with the other agency identifier can be identified by the use of either a Person ID or a Party Key.

Prospective users of this e-file service should consult with the state integration team regarding the use of Person ID or Party Key.

Some issues have been discovered with the detection and handling of duplicates (submitting an agency identifier that is already associated with the party in MNCIS) when using Person ID to identify the party. For this reason, it is recommended that the Person ID option not be used with this service at the present time.

If a duplicate identifier is submitted using Party Key to identify the party, the service properly rejects the e-file that was submitting the duplicate.

The Other Agency Person Identifier service provides the capability for authorized agencies to electronically submit a person identifier to MNCIS.

For example, a person who is a defendant on a case in MNCIS might be identified by a number within the jail system. That jail identifier can be added to that person's record in MNCIS. Once it has been added to the MNCIS person record, the jail identifier can be used to search for that person in MNCIS.

Examples of how this service is being used:

- Hennepin County uses the Other Agency Person Identifier to add their SILS identifier to MNCIS.
- Ramsey uses the service to add the Ramsey IDENT number.
- Some agencies are adding the TCIS Youth ID to a person's MNCIS record.

In the MNCIS application, the result of a successful update by this service is reflected on the Party or Modify Party 'Additional' tab. Once added to the MNCIS Party record, the Other

Agency Person Identifier can be used in the Other Agency field of the MNCIS Find Party and Find Case search screens to find the individual's party and case records. The identifier can also be used in the Case Search by Party service and the Party Search service (scheduled for production in the latter part of 2008).

A CourtXML response message is returned to the submitter of the Other Agency Person Identifier message. This is referred to as an 'e-filing response message' (or simply, 'response' message) and it lets the submitter know the status of the submission message.

Please note that an Other Agency Person Identifier update (either by e-filing or manual entry in MNCIS) does not generate a case notification.

The Other Agency Person Identifier service is just one of the services in the Court Integration Service Catalog. Refer to the Service Catalog link on the Court Integration Services website for a complete list of available services.

3. Messages

Messages that make up the Other Agency Person Identifier submission service use the SOAP message structure. See the Integration Services Technical Overview document for more information on the general format for Integration Services messages.

Refer to the Integration Services website for the most current version of the schema for this service. That CourtXML schema has the most up to date structure for this submission message.

Sample submission and response messages are available on the Integration Services website.

3.1. Submission Message

The input message to this service is referred to as a *submission* message.

3.1.1. Message Definition

SOAP Action:	http://www.courts.state.mn.us/IS/02/SubmitAddPersonOtherID
Schema:	PersonOtherID
Root Element:	AddPersonOtherID

3.1.2. Message Details

Refer to the schema for this service to learn about the data that is included in the submission message, as well as any MNCIS code value enumerations that this service uses.

Message Correlation:
Message correlation functionality cannot be used with Other Agency Person Identifier submission messages. Refer to the E-Filing Technical Overview document for information about e-filing correlation functionality.

3.1.3. Message Validation

Some of the validation applied to a submission message, (such as schema validation) is performed by the state Integration Broker (IB), and some validation is performed after the message is submitted from the IB to MNCIS.

It is possible for a submission message to pass schema validation, but fail some business edits enforced by MNCIS.

Some IB validation is common to all query request and e-file submission messages. Refer to the Integration Service Technical Overview document for information on this validation and the resulting SOAP fault errors that can occur.

Some additional validation is common to all e-file submission messages. Refer to the MNCIS E-Filing Technical Overview document for information on this validation and the resulting SOAP fault errors that can occur. This document also provides a high-level message flow diagram for submission messages.

Refer to Appendix A in this document for a list of validation errors that are specific to the Other Agency Person Identifier submission service.

3.2. Response Message

The output message from this service is referred to as a *response* message.

3.2.1. Message Definition

Refer to the Integration Service Technical Overview document for information regarding the different options for receiving response messages.

Push SOAP Action:	http://www.courts.state.mn.us/IS/02/SubmitAddPersonOtherIDResponse
Pull SOAP Action:	http://www.courts.state.mn.us/IS/02/PullHeldPersonOtherIDResponse
Release SOAP Action:	http://www.courts.state.mn.us/IS/02/ReleaseHeldPersonOtherIDResponse

Schema:	PersonOtherID
Root Element:	AddPersonOtherIDResponse

3.2.2. Message Details

Refer to the schema for this service to learn about the data that is included in the response message.

4. Usage

4.1. Authorization

A consumer must be granted a specific right to use the Other Agency Person Identifier electronic submission service. Refer to the Integration Access Rights to MNCIS Case Records

document, available on the Court Integration Services website - http://www.mncourts.gov/is - for an overview of the process for requesting access to use court integration services.

4.1. Accessing the Service

Other Agency Person Identifier messages may be submitted as IBM MQ Series messages, or through the use of a web service. Refer to the Integration Services Technical Overview document for information on these methods.

5. Troubleshooting

5.1. Message Logging

Messages, as they are processed, are logged into an application that we call our Message Warehouse. Using the Message Warehouse we are able to look at messages that were processed and see the results of that processing. This allows us to better troubleshoot issues and answer questions about why something happened the way it did. It also allows us to recover messages that may have been lost. Messages are eventually purged from the Message Warehouse.

Other Agency Person Identifier submission and response messages adhere to the general retention policy for submission messages documented in the E-Filing Technical Overview document.

5.2. Problem Resolution Steps

Review the Integration Services Technical Overview document for general steps that can be taken to resolve issues with the use of this service.

6. Document Revision History

Date	Author	Revision Highlights
5/14/2008	R. Rowan	Document created.
6/9/2010	R. Gosewisch	Added a note at the beginning of the Overview section about a known issue with the use of Person ID to identify the party to be updated. Documented error number 272 in Appendix A: Validation Errors. This is an error that resulted from MNCIS release 2009 – service pack 2 regression testing by Hennepin County. Issue Tracker entry 2485 has detailed information.
2/13/2017	R. Rowan	Changed format of this document. No content changed.

Appendix A: Validation Errors

- See the message schema for the full response message structure.
- Refer to the E-Filing Technical Overview document for other SOAP fault type errors that can occur with submission messages.

#	Type	Error Code	Error Text	Description/Resolution
1	System Rejection Response	0	Unable to find Party for ID: [value].	The Party ID specified in the submission does not exist in Odyssey.
2	System Rejection Response	272	Agency number [type] – [number] already exists., [type], [number] Example: Agency number SILS - 0911111 already exists., SILS, 0911111	The party identifier/type submitted in the e-file already exists on the party.