



Minnesota Judicial Branch Policy

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Outside Employment

I. POLICY STATEMENT

It is the policy of the Minnesota Judicial Branch that a Judicial Branch employee may engage in outside employment during non-working hours if it does not interfere with job performance and does not conflict or appear to conflict with the interest of the court. All employees shall request in writing approval of their appointing authority of any outside employment. However, directors and professional employees may engage in job related outside employment during non-working hours only with the prior approval of the chief judge of the districts or court for which the employee works. No employee may engage in outside employment during the employee's regular hours of employment unless using vacation or leave without pay.

II. IMPLEMENTATION AUTHORITY

Implementation of this policy shall be the responsibility of the chief judges of the respective judicial districts, appellate courts, and the State Court Administrator for the State Court Administration Office.

III. EXECUTIVE LIMITATIONS

Not applicable.