

# Minnesota Judicial Branch Policy

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Category:	Human Resources
Title:	Personal Property in the Workplace
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Supercedes:	

## **Personal Property in the Workplace**

### I. POLICY STATEMENT

It is the policy of the Minnesota Judicial Branch that it is not responsible nor liable for personal property brought into the workplace. All judges and employees should exercise discretion and caution when bringing such items into the work environment. The only exception to this policy shall be that the applicable judicial district/appellate court shall indemnify a judge or employee in case of damage or loss to personally owned property which is required to be brought into the workplace as a condition of employment when that damage or loss occurs within the scope of employment, is not caused by the property owner, and is not caused by an act of God. This indemnification does not include personal vehicles used for employment purposes and shall only be extended to those judges and employees who have inventoried their property, including make, model number and value, with the appropriate judicial district/appellate court office pursuant to the district's/court's protocols.

### **II. IMPLEMENTATION AUTHORITY**

Implementation of this policy shall be the responsibility of the chief judges of the respective judicial districts, appellate courts, and the State Court Administrator for the State Court Administration Office.

### **III. EXECUTIVE LIMITATIONS**

Not applicable.