State of Minnesota **District Court**

COUNTY OF

8TH JUDICIAL DISTRICT Case Number

APPLICATION FOR COURT APPOINTED ATTORNEY

Name: _____ SS #: _____
Social Security Number

You are not required to provide your social security number, but the application may not be processed without it. The social security number may be used to assist the judge in determining your eligibility to qualify for a public defender and as otherwise provided by law.

Permanent Address: _____
Street Name and Number City State Zip Code

Temporary Address: _____
Street Name and Number City State Zip Code

Emergency Contact: _____
Name Address Telephone

Birth date:_____ Home Phone: _____ Work Phone: _____ Messages:_____

READ THIS BEFORE YOU FILL IN THE FORM

- If you need help, do not understand a question, or have difficulty reading, ask court personnel to help you.
- If you put false information on your application, it may lead to criminal charges against you.
- Only people who cannot afford to pay for an attorney are eligible to have a court appointed attorney represent them.
- If any information you give on this form changes (such as address, phone, job, income, etc.), you must notify the Court when the changes take place.
- The judge may conduct a hearing to require you to explain any of your answers.
- If an attorney is appointed, be sure to obtain the name, address and telephone number of your attorney and keep it with you.
- You should know that any information on this form may be checked out and verified by the Court.

PLEASE PRINT YOUR ANSWERS

WARNING: Your application will be denied if you do not answer all required questions truthfully. You are responding under oath. Lying under oath is called perjury and may result in a criminal charge or jail.

The burden is on you to show why you are eligible for a court appointed attorney.

1. What is your marital status?
   - ☐ Married
   - ☐ Single
   - ☐ Separated
   - ☐ Divorced
   - ☐ Live together

2. Do you or your spouse or child who lives with you receive money or help from the government?
   ☐ Yes ☐ No

3. If the answer is YES, what kind of help is it? Who receives it and how much is it?
   - ☐ SSI _____ For whom _____
   - ☐ Food Stamps _____ For whom _____
   - ☐ MFIP_____ For whom _____
   - ☐ General Assistance _____ For whom _____
   - ☐ Rental Assistance _____ For whom _____
   - ☐ Workers' Comp _____ For whom _____
   - ☐ Unemployment _____ For whom _____

4. Have two (2) attorneys refused to handle your case because you could not afford to pay their fees?
   ☐ Yes ☐ No
   If yes, please give their names or provide letters from the refusing attorneys:
   _____

5. a. Are you currently working? ☐ Yes ☐ No

   - ☐ Full time
   - ☐ Part time
   - ☐ Temporary
   - ☐ Seasonal
   - ☐ Permanent
   - ☐ Self-employed

   b. If you are working, what is your employer's name, address and telephone?

   _____

   c. What are your job duties and responsibilities?

   _____

6. How often are you paid?
   - ☐ Every week
   - ☐ Every two weeks
   - ☐ Every month
   - ☐ Other _____

7. Are you paid by the hour? ☐ Yes ☐ No
   a. If yes, how much are you paid per hour? _____
   b. How many hours a week do you work on average? _____
   c. Do you receive tips or commissions? ☐ Yes ☐ No
      If YES, how much and how often _____

8. When you get paid, how much is it, on average? _____

9. Estimate how much money you made last year _____

10. a. If you are not working, what was your last job? _____
    b. What is the last day that you worked? _____
    c. Why are you no longer working there? _____
    d. When do you intend to work again? _____

11. Is your spouse, or the *person you are living with, employed? ☐ Yes ☐ No
    a. If yes, what is their job? _____
    b. If yes, how often are they paid?
       ☐ Every Week ☐ Every other week ☐ Every month
       Other: _____
    c. How much is their paycheck, on average? _____

12. How many children do you have? (This means your own children) _____

13. How many children live with you? _____

    What are their names and ages:_____
    _____
    _____
    _____

14. Do you, your spouse, or the person you are living with, receive money for anything else?
    ☐ Yes ☐ No
    If so, how much?
    - ☐ Nat'l Guard/Reserves $_____
    - ☐ School grants $_____
    - ☐ Temporary jobs $_____
    - ☐ Per capita $_____
      (Gaming Revenue)
    - ☐ Child support $_____
    - ☐ Alimony/Maintenance $_____
    - ☐ Other $_____

*The "person you are living with" means a person with whom you live and with whom you are involved in a significant romantic or sexual relationship or someone you consider a common law spouse.

15. Do you have any bank accounts? ☐ Yes ☐ No
    List the accounts and how much money is in each account?
    _____

16. How much cash do you have at this time? _____.

17. If you own any of the items listed below, place a check mark next to each that you own. List the value of each item that you checked, and how much you owe on it.

Assets	Make/Model or Description	Value	Amount Owed
☐ Boats	_____	$_____	$_____
☐ Motorcycles	_____	$_____	$_____
☐ Snowmobiles	_____	$_____	$_____
☐ ATV's	_____	$_____	$_____
☐ Trailers	_____	$_____	$_____
☐ Jewelry	_____	$_____	$_____
☐ Guns	_____	$_____	$_____
☐ Trust/Inheritance	_____	$_____	$_____
☐ Stocks/Bonds	_____	$_____	$_____
☐ House/Mobile Home	_____	$_____	$_____
☐ Land	_____	$_____	$_____
☐ Cars/Trucks	_____	$_____	$_____
	_____	$_____	$_____
	_____	$_____	$_____
☐ Other assets	_____	$_____	$_____
☐ Other assets	_____	$_____	$_____
	_____	$_____	$_____

18. Do you have any other assets that can be sold, pawned, or pledged for cash?
☐ Yes ☐ No
If yes, describe those assets and list their value: _____
_____

19. Have you sold, given away, or transferred any assets within the last 90 days or after the date of the charged offense, whichever is earlier? ☐ Yes ☐ No
If yes, describe those assets and list their value: _____
_____

20. Do you have any special circumstances that you feel should be considered by the Court in deciding whether or not to appoint an attorney. ☐ Yes ☐ No
If yes, please explain: _____
_____

OATH AND AUTHORIZATION FOR INFORMATION

Failure to sign this oath and authorization may result in delay or rejection of your application for a court appointed attorney.

I affirm under oath that the representations contained in this application are true. I understand that lying under oath is perjury and may result in a criminal charge. I hereby authorize any person, corporation, employer, governmental agency or department, bank or financial institution to release information to _____COUNTY DISTRICT COURT for the purpose of verifying the statements contained in this application.

Dated: _____ _____
Applicant's signature

_____
Maiden name, if married

Signed and sworn to before me

on the _____ day of _____, 200____.

_____
Deputy/Notary Public

Revised 3-5-04

State of Minnesota **District Court**

COUNTY OF

8TH JUDICIAL DISTRICT Case Number

_____
Petitioner,

vs.

_____,
Respondent

ORDER ON APPLICATION FOR COURT APPOINTED ATTORNEY

ORDER FOR APPOINTMENT OF COURT APPOINTED ATTORNEY AND ORDER FOR REIMBURSEMENT

On review of the verified application for a court appointed attorney, the applicant is financially eligible for a court appointed attorney.

IT IS ORDERED:

1. The applicant's request for a court appointed attorney is granted.
2. The applicant is required to cooperate fully with the assigned court appointed attorney.
3. The applicant is required to immediately report any change in financial status to the court, including any transfers of assets.
4. Additional provisions:
   - ☐ The applicant shall reimburse the county for the cost of representation in the amount of $_____ .
   - ☐ **PAYABLE IMMEDIATELY TO THE COURT ADMINISTRATOR.**
   - ☐ Wage withholding is required in the amount of $_____ per paycheck. .
   - ☐ Other _____.
5. **THE COURT APPOINTED ATTORNEY SHALL REPRESENT THE PETITIONER'S INTERESTS UNTIL**:
   - ☐ Paternity has been established,
   - ☐ Order on commitment is issued,
   - ☐ Other _____,

   AT WHICH TIME THE APPONTMENT SHALL EXPIRE.

Dated: _____. _____
Judge of District Court

ORDER TO PROVIDE FINANCIAL INFORMATION

IT IS ORDERED:
Within 10 days you must provide to the court the following:

- ☐ Wage stubs for the last two months
- ☐ Tax returns for the last two years

IT IS ALSO ORDERED:

- ☐ An inquiry to determine financial eligibility will be held on the next hearing date or on _____ _____.

Dated: _____. _____
Judge of District Court

ORDER DENYING APPOINTMENT OF COURT APPOINTED ATTORNEY

Upon review of the verified application for a Court Appointed Attorney ,

- ☐ The defendant is not financially eligible.
- ☐ The application is not complete.
- ☐ Other: _____

IT IS ORDERED:
The applicant's application for an attorney is denied.

Dated: _____. _____
Judge of District Court