

Agenda

CHIPS: Confidential Documents and Confidential Information

Webex Sessions:

November 17, 3:00 to 4:30

November 18, 11:30 to 1:00

November 19, 8:30 to 10:00

**Approved for 1.5 hours of CJE, CME, GAL, Social Work, and CLE credits
(CLE event codes 212937, 212938 and 212940)**

- Why the CHIPS rules changed
- CHIPS transition from paper to electronic access to records
- Segregation of confidential documents and confidential information
 - What types of cases are involved?
 - Who must segregate confidential documents and information – requirements and exceptions?
 - What must be segregated (examples and prohibitions)?
 - How will segregation be accomplished –Forms 11.3 and 11.4?
 - How to handle cases with records both before and after July 1, 2015?
 - What access to records is permitted by the public, parties, participants and government partners?
 - Are there consequences/sanctions for failure to segregate?
 - Frequently Asked Questions (FAQs)
 - Identity of foster parent
 - Use of “child 1, child 2” – alleged victim of sexual assault
 - Exhibits
 - Proposed orders
 - Cases where a child is a party
 - *In Camera* review of documents
- Electronic filing and service (eFS)
 - What is eFS?
 - When does eFS go into effect?
 - Who must and may use eFS?
 - How to use eFS?
- Signatures under penalty of perjury rather than notarization – requirements and exceptions
- Q and A – Time will be allowed for questions

Presenter: *Judith Nord, Staff Attorney & CJI Manager, State Court Administrator's Office*

SCAO Legal Counsel Division: *Carla Heyl, Director; Patrick Busch, Staff Attorney;
Paul Regan, Staff Attorney*