Written Test for Court Interpreters
(Previously on the Roster)

When: Monday, May 16, 2016
4:00 pm

Where: Minnesota Judicial Center
25 Rev. Dr. Martin Luther King Jr., Blvd
St. Paul, MN 55155

Registration is required before May 9, 2016
Space is limited so register early

STATEWIDE ROSTER REQUIREMENTS

To be eligible to be listed on the *Statewide Roster of Court Interpreters*, interpreters must:

1. Achieve a passing score on the Written English Proficiency Test provided by the National Center for State Courts (NCSC),
2. Successfully complete the New Interpreter Orientation class as defined by the Program Coordinator,
3. Achieve a passing score on the Ethics and Legal Terminology portion of the NCSC Written Test, and
4. File a written affidavit with the State Court Administrator's Office agreeing to comply with the Code of Professional Responsibility for Interpreters in the Minnesota State Court System.

The National Center for State Courts written test is offered **free of charge.** If you were removed from the roster on January 19th, 2016 because you did not take or pass the test, you have two opportunities to retake the test each calendar year to be reinstated on the roster.

Both parts of the test referred to in policy are given at the same time. Section One has 75 multiple choice questions, and Section Two has 60 multiple choice questions, for a total of 135 test questions. You are allowed **2 hours and 15 minutes** to complete the test. If you have already passed one section, you only need to retake the section you have not yet passed. For information on the test and how to prepare visit the National Center for State Courts website for the Court Interpreter Written Examination: Overview.

If you have any questions regarding requirements to interpret in the state court system, feel free to contact the Minnesota Court Interpreter Program at (651) 297-5300.

Written Test for Court Interpreters
(Previously on the Roster)

May 16, 2016
REGISTRATION FORM

Name: _____

First **Middle** **Last**

_____

Home Address

_____

City, State, Zip Code

_____

Email Address

( ) _____ ( ) _____

Home Phone Number **Mobile Phone Number**

Interpreter ID # _____

I want to retake *(circle one):* **Part 1 / Part 2 / entire test**

Return completed form by May 9th, 2016 via

- email to Teresa.Grimlund@courts.state.mn.us *or*
- FAX to 651-296-6609 *or*
- US mail to:
  Court Interpreter Program, Room 105
  Minnesota Judicial Center
  25 Rev. Dr. Martin Luther King, Jr. Blvd.
  St. Paul, MN 55155

Once received, we will confirm your registration within 2 to 3 business days.