## **Searching Providers Schedules and Rosters**



Parties and Attorneys on a case should not log into Provider Availability and Scheduling System (PASS) and can search without logging in. Only Early Neutral Evaluation (ENE) providers access PASS by creating an account.

## Search for provider availability

- 1. Click Provider Schedules.
- 2. Select a County and Service Type from the dropdown menu.
- 3. Add search criteria for the schedule and provider.
- To search for two providers with matching availability, check I want to use the 2nd box too and add search criteria in the second box.



Social Early Neutral Evaluation (SENE) typically requires two providers.

5. Click Go.

## Search provider rosters

- 1. Click Roster.
- 2. Select a County Service from the dropdown menu.
- 3. Add search criteria to filter, or leave blank to view the full list.
- 4. Click Go.

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**Provider Schedules Lookup** 

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