

## Invitation for Bids

Title: Sixth Judicial District Treatment Court and Rule 20 Consultant  
Timeline: April 1, 2017 to March 31, 2018 (12 months)

### Expertise Required:

- Graduate level education, PhD preferred, in a Treatment Court related field such as criminal justice, sociology, psychology, or chemical dependency and treatment services.
- Experience in Treatment Court evidence-based practices with considerable knowledge in programs and resources available for chemical dependency, mental health, and/or veteran's treatment.
- Considerable experience in team dynamics, interagency collaboration, and community outreach.
- Certification in Psychological Evaluations, including Minnesota Criminal Procedure Rule 20 competency examinations.
- Experience in program evaluation to include qualitative, quantitative, and mixed-methods research and report writing.

### Consultant Role:

1. **Diagnostic Assessment Project – 2.5 hours a week (average)**
  - a. Participate on pilot committee to improve costs for Rule 20 Exams, including the development of a prescreening diagnostic tool.
  - b. Perform project evaluation, including collecting data.
2. **Rule 20s – 2.5 hours a week (average)**
  - a. Evaluate and recommend improvements to the District's Rule 20 competency evaluation process
  - b. Develop and implement protocols for court ordered competency exams to improve quality and timing of reports
  - c. Work with local examiners to ensure improvements in Rule 20 exams.
  - d. Create training opportunities for judges, attorneys, and evaluators to improve the competency exam process.
  - e. Work with court administration to ensure the Sixth District Rule 20 examination process is effective.
3. **Treatment Courts – 15 hours a week (average)**
  - a. Participate in Treatment Court Staff and Judge Meetings, maintain schedules, notes, and perform follow up.
  - b. Assist with program evaluations for the District treatment courts.
  - c. Develop and implement self-sustaining strategies for treatment courts long term operations, i.e. streamlined referral process to ensure effective use of resources.
  - d. Support professional interdisciplinary relationships with judges, local district and state court staff, community agencies and members of related criminal justice systems.
  - e. Identify community resources to enhance all Sixth District treatment courts. May include housing opportunities and other local services and connecting courts to resources.
  - f. Perform communication and outreach efforts to include collaboration and networking with agency partners in coordination with coordinators and treatment court judges.
  - g. Monitor legislative initiatives regarding treatment courts and their funding.

- h. Identify potential grant resources.
- i. Travel and attend statewide meetings as needed. Travel will be reimbursed in accordance with Minnesota Judicial Branch financial policies.

Application Materials may be obtained through the Contractor Opportunities tab on the Minnesota Judicial Branch Careers website ([link](#)) or by contacting:

Minnesota Sixth Judicial District  
Attn: Mark Hoyne  
227 West 1st Street  
Duluth, MN 55802  
(218) 726-2368  
mark.hoyne@courts.state.mn.us

**Applications must be RECEIVED by 4:30 p.m., Friday March 31, 2017.**

Application materials may be emailed or hand delivered to Mark Hoyne at the addresses above.