

# Fast Facts - Psych Examiner Report Templates

#### Why were the Minn. R. Crim. P. 20 Orders and examiner report templates developed?

The <u>Psych Services Judicial Workgroup</u> recommended the use of statewide form orders for appointing examiners in Minn. R. Crim. P. 20 (Rule 20) proceedings and statewide Rule 20 examination report templates. Using both the order and examiner report templates will bring a consistent approach to the Rule 20 process statewide.

### What are the benefits in using the examiner report templates?

- The templates provide a set list of questions for examiners to answer for each evaluation, offering as much consistency in the Adult Rule 20 process as possible for judges, examiners, and justice partners.
- Use of the templates ensures judges statewide are provided with consistent Rule 20 examination reports.
- Use of the templates ensures necessary court information for each report is included and can be easily located by staff when reviewing examiner invoices.

#### Where do I find examiner report templates?

To ensure that judges and parties receive consistent information as required by court rule, all contract examiners are required to use the examiner report templates, except when the exam is performed for Regional Psychological Services (RPS).

## How do I make modifications to the templates?

Within the response boxes for each question, you are able to add subheadings, bold and underline text, as well as spell check your responses. If there is other relevant information you wish to include, it should be included with the most applicable question. If there are questions for which you do not have information or it is not applicable to this specific exam, please enter "Not applicable" or "No information at this time."

#### What resources are available to answer questions, or if I have any issues with the templates?

Additional resources are available on the <u>Psychological/Psychiatric Examiner Services Program</u> page or examiners may send an email to: <u>psychexaminerprogram@courts.state.mn.us</u>