CITATION

State of Minnesota

Citation #:
0000

550000205185

County Name:

Sequential Citations ___ of ___

Identification: ☐ DL ☐ DVS Web ☐ Photo ID ☐ FP ☐ Other

DL Number MN ☐ CDL ☐ State _____

Name: First Middle Last Suffix

Address – Street, Apt #

City State Zip

DOB (mm/dd/yyyy)	Height	Weight	Eyes	Gender

☐ **Juvenile Court Offense. Circle One: JTR, JPO, DEL**	Parent or Guardian's Name: Address:	☐ Same address as Juvenile

Veh. Lic. No.	Plate Year	State	Make	Style ☐ 16+ pass.	Color

Date of Offense	Time of Offense

☐ Unsafe conditions Weather:_____	☐ **Endangering Life or Property*** ***Court appearance required if checked**	☐ Commercial Vehicle DOT#_____ #Pounds overweight:_____ ☐ Hazardous Materials (DOT)

☐ Driver	☐ Owner	☐ Passenger	☐ Operate	☐ Parked	☐ Booked

Offense Location	Circle One: City/County/Township/Other Of: _____

0000

Offense	Charge Description	Statute/Ordinance	☐ 3rd violation	PM, M, GM
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☐ Speed Minn. Stat. § 169.14, subd. _____. _____mph _____ Limit	**PM, M**	☐ 3rd in 12 months
☐ No Proof of Insurance Minn. Stat. § 169.791, subd _____	**M, GM**	
☐ No Seat Belt Use Minn. Stat. § 169.686.1(a)	**PM**	

☐ AC Taken – AC: _____ Test type: ☐ Breath ☐ Blood ☐ Urine ☐ Other Substance ☐ Refused

Your court pay or appearance date is _____ **at** _____
(Date: mm/dd/yyyy) (time)

at the: _____
(Court Facility)

See the back of this *citation* for more information.

Officer(s) Name(s)	Officer No(s)	Prosecutor

Controlling Agency (CAG) MN0000000	How Issued ☐ In Person ☐ Mailed ☐ Left at the Scene	Date Issued

Agency Name: CN/ICR

Version: 2015.1

Payable Citation/Method of Payment

To find out if your citation is payable without a court appearance, how much to pay, or to pay your fine, or provide proof of insurance prior to payment, choose one of the following methods:

- **Online:** Using MasterCard or Visa, access www.mncourts.gov/fines. Have your citation number available. A convenience fee will apply.
- **By Phone:** Using MasterCard or Visa, call **651-281-3219** in the metro or **1-800-657-3611** outside of the metro area. Have your citation number available. Disponible por teléfono en Español. A convenience fee will apply.
- **By Mail:** Check or Money Order payable to Court Administration. Send to: Minnesota Court Payment Center, PO Box 898, Willmar, MN 56201. Include a copy of your citation or indicate the citation number on the check or money order.
- **Fax:** Provide proof of insurance, prior to making a payment. Proof of insurance may be faxed to the Minnesota Court Payment Center at 320-231-6507.

You have the right to appear in court. Please refer to the front of this citation. **If a court date is noted**, you must either pay your fine by this date or you may choose to appear in court on the date, time and at the location indicated. **If no court date is noted**, you must pay the amount owed or you may schedule an appearance within 30 days from the date this citation was issued. To make a payment or schedule an appearance call: **651-281-3219** in the metro area or **1-800-657-3611** outside of the metro area. Please allow 10 business days (from the date you receive your citation) for processing before calling.

BY PAYING THIS FINE(S), YOU ARE ENTERING A PLEA OF GUILTY to this offense(s) and voluntarily waive your rights to the following: (Minn. R. Crim. P. 23.03)

1. To a court trial, if the offense is a petty misdemeanor, or a court or jury trial for all other offenses;
2. To be represented by counsel;
3. To be presumed innocent until proven guilty beyond a reasonable doubt;
4. To confront and cross examine all witnesses; and
5. To either remain silent or to testify on your own behalf.

A guilty plea will result in a conviction. If convicted, you must pay a state imposed surcharge under Minn. Stat. § 357.021, subd. 6. The current amount of the required surcharge is $12 for parking-related offenses and $75 for all other offenses, and an additional $1 for citations issued in Ramsey County (Minn. Stat. § 169.99). Additionally, a law library fee will be owed. These surcharges and fees are included in the total payable amount provided to you by phone or web.

Under Minn. Stat. § 480.15, subd. 10c, unpaid fines may be referred for collections. You have the right to contest the referral.

Issuance of a worthless check to the court is a crime, and you will be subject to civil and criminal penalties. In addition, a charge of up to $30 will be assessed on all returned checks (Minn. Stat. § 604.113, subd. 2).

Other important notices regarding your rights can be found on the Minnesota Judicial Branch website at: www.mncourts.gov/fines

If a Court Appearance is Required

Certain charge(s) require you to appear in court. To verify if the charge(s) you have received require a court appearance, please call **651-281-3219** in the metro or **1-800-657-3611** outside of the metro area and refer to the front of this citation. If you must appear in court and a **court date is noted on the front of this citation**, your appearance is scheduled for the date, time and location indicated. If you must appear in court and **no court date is noted on the front of this citation**, a Notice to Appear indicating a court date will be mailed to the address on the citation. If this address is not correct, you must immediately notify the court at the number noted above of your current address. If you have questions regarding the charge(s), call the number noted above.

Penalties for Failure to Appear or Respond

Failure to appear or respond as required may result in the following:

- The Department of Public Safety and/or the Department of Natural Resources may be notified of your failure to appear and/or conviction, depending on the charge(s). These agencies may suspend your driver's license or DNR licenses for failing to appear.
- A warrant may be issued for your arrest.
- Late penalties may be assessed.
- For Petty Misdemeanors, and Misdemeanors Certified as Petty Misdemeanors, failure to appear or respond as required is considered a waiver of the right to trial, and a guilty plea and conviction will be entered on the charge(s), unless the failure to appear is due to circumstances beyond your control. (Minn. Stat. § 169.91; 609.491; Minn. R. Crim. P. 23.04-23.05.)

If this is a Juvenile Court Offense:

The Court will mail further information and instructions to you.

Definitions

COMMERCIAL VEHICLE: OVER 26,000 GVW OR BUS 16 OR MORE PASSENGERS.

HAZARDOUS MATERIALS: ANY SIZE VEHICLE TRANSPORTING HAZARDOUS MATERIALS.

ENDANGERING PERSON OR PROPERTY: OFFICER BELIEVES AN OFFENSE WAS COMMITTED IN A MANNER THAT ENDANGERED PERSON OR PROPERTY OR BE LIKELY TO ENDANGER ANY PERSON OR PROPERTY. CHECKING THIS BOX WILL CONVERT A PETTY MISDEMEANOR OFFENSE TO A MISDEMEANOR AND WILL REQUIRE THE DEFENDANT TO APPEAR IN COURT. OFFICER NOTES ARE REQUIRED.

REMINDER FROM STATE PATROL: 31 MPH OVER SPEED LIMIT IS ENDANGERING.

ROAD TYPE: ☐ RESIDENTIAL ☐ RURAL ☐ URBAN ☐ DIVIDED ☐ _____

UNSAFE CONDITIONS: 1: ☐ IMPAIRED VISIBILITY ☐ RAIN ☐ SNOW ☐ FOG ☐ _____
2: ☐ OTHER TRAFFIC PRESENT 3: ☐ FREEWAY (EXCEPT SPEEDING) 4: ☐ SLIPPERY ROADWAY
5: ☐ CAUSED PERSON OR VEHICLE TO DODGE

(REMINDER: IF 2 OR MORE CONDITIONS EXIST, NOTE ON FRONT OF CITATION.)

VIOLATORS DIRECTION: N S E W ☐ _____ LANE: _____

SQUAD DIRECTIONS: ☐ SAME ☐ FACE ☐ STATIONARY ☐ CAR LOCK ☐ DEVICE

OBSERVATIONS: ☐ VISUAL CONFIRMATION OF SPEED ☐ _____

_____

TRAFFIC SURVEY: ☐ NO OTHER TRAFFIC ☐ OTHER: _____

DOPPLER AUDIO: ☐ SINGLE TARGET ☐ _____ ☐ TERRAIN: _____

OBSERVATIONS: ☐ VISUAL CONFIRMATION OF SPEED ☐ _____

SPEED READINGS: _____ PATROL SPEED: _____

STOP LOCATION: _____

(STOP LOCATION MAY BE DIFFERENT THAN OFFENSE LOCATION, MUST FILL IN OFFENSE LOCATION ON FRONT OF CITATION.)

INSURANCE: _____ PASSENGERS: _____

WARNING ISSUED: ☐ SEAT BELT ☐ OTHER: _____

NO SEAT BELT USE OBSERVED WHEN: ☐ MEETING ☐ FOLLOWING ☐ AT STOP ☐ ADMITTED

STATEMENT BY DRIVER: _____

_____

TRAFFIC STOP WAS: ☐ AUDIO RECORDED ☐ VIDEO RECORDED

NOTES: _____