eCourtMN
Minnesota Judicial Branch

*skills, tools, and knowledge on our way to a paperless court*

Bookmarking Cases in eFS

Log in to the eFile and eServe website:

1. Go to https://minnesota.tylerhost.net.

2. Enter your **email address** and **password**, and click **LOGIN**.
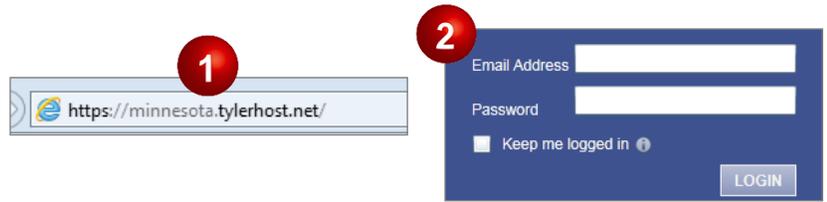
To bookmark a case:

1. From the Workspace, click the **Filings** tab.

2. Click the **Bookmark** icon for the case you wish to bookmark.

3. Click **OK** in the pop-up window.

Your Case has been bookmarked!

OK
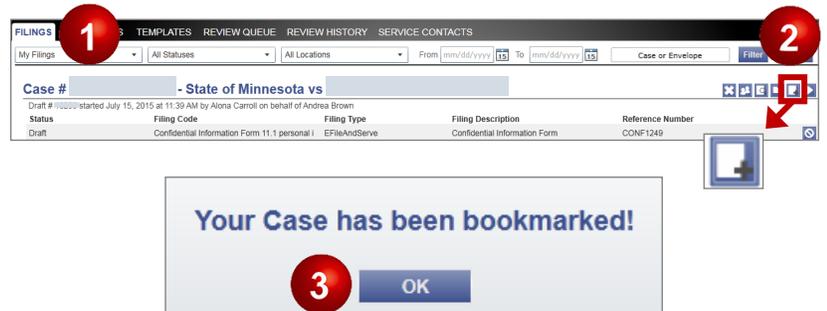
To view and filter bookmarks:

1. From the Workspace, click the **Bookmarks** tab.

2. Click on a **column heading** to filter by that option:

   - Case Number

   - Location

   - Description
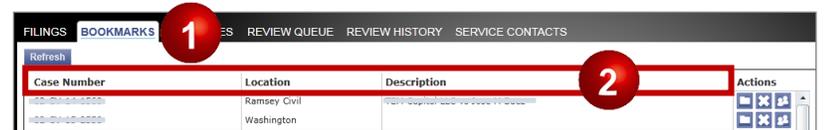
To access bookmark options:

1. From the Workspace, click the **Bookmarks** tab.

2. Click on the **icon** for your desired action:

   a. File into the case

   b. Remove bookmark

   c. Edit service contacts