

eFS System Update: Enhancements Due to 2015 Minnesota Court Rule Amendments

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Overview

In April the Minnesota Supreme Court [adopted amendments](#) to the Minnesota Rules of Court that provide a timeline for the statewide expansion of eFile and eServe (eFS) to all 87 Minnesota counties:

- **July 1, 2015:** Use of eFS is mandatory for attorneys, government agencies, and guardians ad litem in all court cases filed in the 11 eCourtMN pilot counties (Cass, Clay, Cook, Dakota, Faribault, Hennepin, Kandiyohi, Lake, Morrison, Ramsey, and Washington).
- **End of 2015:** eFS will be available in the other 76 counties. Use of eFS in those counties will be voluntary, and more information will be available in the coming months.
- **July 1, 2016:** Use of eFS is mandatory for attorneys, government agencies, and guardians ad litem in all district courts statewide.

Other court filers, such as self-represented litigants and medical examiners, may begin using eFS in the 11 pilot counties on July 1, 2015, and in other counties as it becomes available. Court Rules require that once a filer has used eFS to file a document, he or she must use eFS for all future filings in that case.

Content Summary

Certain eFS functions will soon be updated to reflect the Rule changes. Below is an overview of these changes, including links to resources where applicable.

| Highlight of Changes | Additional Information |
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| <ul style="list-style-type: none"> • Additional Rejection Reason • Certifications Checkbox • Independent User Registration • Service Before Review | <ul style="list-style-type: none"> • Recommended Document Format |

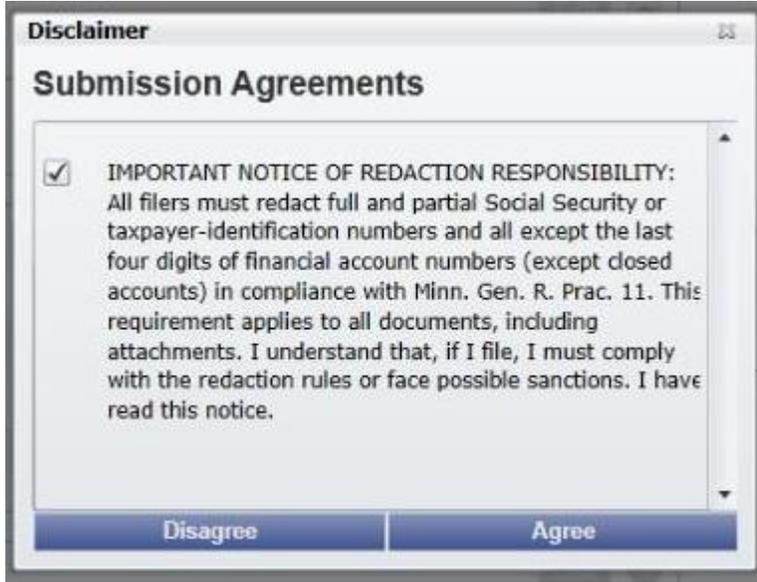
Highlight of Changes

Additional Rejection Reason

Amendments to the Minn. R. Civ. P. 5.04 add an additional rejection reason: Discovery Submission not authorized by Court.

Certifications Checkbox

Filers will see a pop-up appear prior to submitting documents for eFiling. Filers must check the box and select Agree to submit the envelope for processing.



Independent User Registration

Filers may now register as an independent user, without the need to create a firm.

This option is recommended for use by:

- Filers identifying themselves as Self-Represented Litigants.
- Filers not associated with a law firm, government agency, or organization.
- Filers that intend to file in a single case or case type but not as an attorney.

Refer to the **QRG: Registering as an Independent User** posted on mncourts.gov website for instructions.

The image shows a registration dialog box titled "Odyssey File & Serve Registration Step 1 of 5". The main heading is "I want to Register as a". There are three radio button options: "Firm Administrator" (unselected), "User with an Existing Firm" (unselected), and "An Independent User" (selected). Below each option is a brief description. At the bottom, there is a note: "All required fields are indicated by an '*'. There is no registration fee for Odyssey File & Serve." and two buttons: "Cancel" and "Next".

Service Before Review

Due to the changes to Rule of Civil Procedure 5.02(c), service is effective upon successful transmission of the document to eFS. When filers eFile and eServe documents together, service will no longer await acceptance by the court, but will transmit immediately.

Service recipients will receive an email notification with a link to the document immediately upon successful transmission to eFS by the filing party. If the filing is later rejected by the court, the filer and service recipient will receive a rejection email notification.



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This message was automatically generated. Do not reply to this e-mail.

Envelope Number 17921 submitted was submitted for eService in this case 82-CV-14-55, Dickinson Financial LLC as successor in interest to US Bank vs Paul S Andrews.

Service Recipient Information Donald.Duck@gmail.com
Envelope type: Counter Motion
Date Submitted: 6/4/2015 3:23:27 PM
[View document](#)

If you need technical assistance, please call 1-800-297-5377. The link above will remain active for 30 days from the date of acceptance of the eFiling. If that link is not accessible, copy this URL into your browser address bar to view the document: <http://mn-stage.tvlcrhost.net/ViewServiceDocuments.aspx?ADMIN=0&SID=91ae2fe1-5617-460d-9ed0-77a3e5821aaa&RID=f34bd012-3aab-4a3e-bf7a-184aeb36e97>

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Example: Service Before Review Email

Additional Information

Recommended Document Format

[**Minnesota District Court Registered User Guide for Electronic Filing**](#) provides guidance on formatting requirements to ensure the successful electronic transmission of documents to the court. This document is posted on the mncourts.gov website.