

**Looking for help filling out your Motion to Modify  
Child Support Forms?  
Help is on the way!**



In order to receive assistance, you must first obtain a copy of your most recent Child Support Order. In the event you do not have a copy of your most recent Child Support Order, a copy can be obtained in room 160 of the Ramsey County Courthouse. The Ramsey County Courthouse is located at 15 West Kellogg Blvd., St. Paul, MN 55102.

- Plain copies are \$10
- Certified copies are \$16

**Ramsey Family Court Self Help Service Center Child Support Clinic**

**What:** The Self Help Service Center will be conducting an Expedited Process Child Support Workshop. This workshop is designed to help you understand and complete your Motion to Modify Child Support. This workshop will have law students on site to assist you in completing the forms.

**When:** Every first and third Friday of the month at 9:00 a.m.

**Where:** Juvenile and Family Justice Center, 25 West 7th Street, Saint Paul, MN.  
Check in at the front desk of the Self Help Service Center.

Please have the following information with you at the clinic:

1. Photo ID
2. Copy of your current child support order
3. The mailing address of the other party
4. Names and dates of birth for non-joint children
5. Verification of your income
6. A list of your monthly expenses
7. A list of charge accounts or loans and the balance owed for each one
8. Asset information, including the current balance of your bank account(s), car value, home value and purchase price
9. Any additional documents showing a change in your income, change in the residence of the child, change in child care or healthcare costs, etc.

For more information or questions please call 651-266-5125.