



Minnesota Board of Peace Officer Standards and Training

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February 3, 2012

Rita Clare Steinhagen, Judicial
Pine County Courthouse
635 Northridge Drive NW, Suite 320
Pine City, MN 55063

Dear Ms. Steinhagen:

The *Application for Course Approval for Continuing Education Credit* has been evaluated and approved for continuing education credit for peace officers and part-time peace officers.

The following two paragraphs must be read aloud before the course is presented:

"The (name of the sponsor) is a continuing education sponsor as approved by the Board of Peace Officer Standards and Training. This course (name of the course), (course number) has been approved by the POST Board for continuing education credit. Peace officers who successfully complete this course will receive (total credits approved) hours of continuing education.

The sponsor of this course has a written policy for the investigation and resolution of allegations of classroom discrimination. This policy applies to all faculty, instructors, administrative staff, and students. A copy of the policy may be obtained from the sponsor by contacting (insert appropriate name and contact information)."

Course Title: **Collateral Consequences of a Criminal Conviction**
Course Number: **10249-002**
Credits Approved: **01 Credit(s)**
Approval Dates: **February 2, 2012 through February 1, 2015**

Attendance rosters are no longer submitted to POST; however, sponsors should retain the course rosters for their files. Officers are expected to keep certificates or other proof of completion documentation for the courses they attend. POST is monitoring officer compliance of CE requirements through a random review process.

Please make sure the course number and total approved credits are displayed on the proof of completion documentation provided to each officer.

If you have any questions regarding the course approval process, please feel free to contact me at (651) 201-7787. Thank you for your interest in law enforcement education.

Mary B. Bjornberg
Continuing Education Coordinator