

STATE OF MINNESOTA

DISTRICT COURT

DODGE COUNTY

THIRD JUDICIAL DISTRICT

Per Diem Court Reporter Rate and Mileage Order

WHEREAS, the Third Judicial District utilizes the services of Per Diem Court Reporters on a regular basis; and

WHEREAS, the Third Judicial District recognizes a need to offer a competitive, market value rate for Per Diem Reporters; and

WHEREAS, the Third Judicial District recognizes the need to offer Per Diem Reporters paid travel time when the assignment location exceeds 35 miles one-way from the Per Diem's home. Per Diem's home address will be the maximum default starting point for travel unless a different starting point location is approved by the Court Administrator in advance of the assignment. In accordance with ethical practices, if the starting location is a shorter distance to the assignment than the Per Diem's home, the invoice should reflect the shorter distance

WHEREAS, the Third Judicial District recognizes a need to reimburse Per Diem Reporters for parking expenses when free parking is not available.

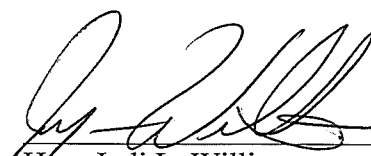
NOW THEREFORE, IT IS HEREBY ORDERED:

Effective May 13, 2019, Per Diem Court Reporters shall be paid an inclusive rate of \$240 for full day coverage (excluding travel time); meals and/or other non-travel time expenses shall not be paid in addition to the \$240 full day.

Effective May 13, 2019, Per Diem Court Reporters shall be paid an inclusive rate of \$120 for half day coverage (four hours, excluding travel time); meals and/or other non-travel time expenses shall not be paid in addition to the \$120 per half day.

Effective May 13, 2019, Per Diem Court Reporters may seek to be paid for travel time at the rate of \$30 per hour. Time shall be paid in 15 minute increments from the starting location to the assignment location. When travel time is applicable, it is paid in addition to the \$240 full-day or \$120 half-day rate.

Effective May 13, 2019, Per Diem Court Reporters may seek to be reimbursed for parking costs provided a receipt for the parking is submitted with the request for reimbursement.


Hon. Jodi L. Williamson
Chief Judge

5/8/2019