

**Date sent:** June 28, 2012

To accommodate requests from a few business partners the court is extending the time to comply with the eCitation schema change until **July 31, 2012**. Many law enforcement agencies and their vendors have been working hard to comply with the expectations in the 3:4 schema, but not all can meet the July 1<sup>st</sup> deadline. During this period of time MNCIS will allow submission from either schema 3:3 or 3:4. For those agencies and their vendors that are already in compliance, we thank you.

As a means to learn what challenges law enforcement and vendors are experiencing, we will be sending a follow-up communication to all law enforcement agencies and vendors who submit eCitations, asking them to answer some questions regarding their compliance to the new schema 3:4.

Thank you,

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Attachment:

**Purpose:** This is to inform you of how the changes that are incorporated in the new eCitation [schema 3:4](#) will impact you when submitting both batch citations and single efiled citations.

**Effective Date:** July 1, 2012

**What this Means for You:**

1. Conditionally Require Vehicle Information – Offenses that require the use of a vehicle e.g. § 169.14.2a Speeding, must now include the following information:

- Vehicle Type
- Vehicle Make
- Vehicle License Plate State
- Vehicle License Plate Number
- Commercial Vehicle Indicator
- Hazardous Material Indicator

**Note:** If the motor vehicle has no plate information, then “NoPlate” should be entered as the vehicle license plate number; or if the motor vehicle has a temporary license, then “21DayTemp” should be entered as the vehicle license plate number.

If a citation is missing any of the required elements above, the citation will be rejected with the error text, “This citation is missing required vehicle information”.

2. Require MOCs for Gross Misdemeanor and Felony Charges – If a Gross Misdemeanor or Felony offense is electronically submitted and does not contain the MOC information, the submitter will receive a rejection error text, “MOC is required for Gross Misdemeanor and Felony Charges”. A listing of MOC codes may be attained from the [Minnesota Criminal Justice Statute Service](#).
3. Check Citee Age – If an individual’s date of birth is less than 16 years old at the time of the offense, the submitter will receive an error text, “This citation must be filed with Juvenile Court”.
4. Require Issuing Method – If a citation does not include the issuing method e.g. In person, Mailed, Left at Scene, the submitter will receive an error text, “IssuingMethodText’ element is invalid – The value ‘XXXX’ is invalid according to its datatype”. Or if the issuing method text is missing altogether, the submitter will receive a schema validation error and the citation will be rejected.
5. Validate Optional Identification Method – If submitted, a citation must use one of the following methods of identification e.g. DL, DEVS Web, Photo ID, FP, or Other. If an alternative code is

submitted the citation will be rejected with an error text, "IdentificationMethodText' element is invalid – The value 'XXXX' is invalid according to its datatype".

Thank you,

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