

STATE COURT ADMINISTRATOR'S OFFICE
25 Rev. Dr. Martin Luther King, Jr. Blvd.
Saint Paul, Minnesota 55155

FROM: THE OFFICE OF THE STATE COURT ADMINISTRATOR

DATE: SEPTEMBER 11, 2015

**RE: DESIGNATION OF SELECT USERS, DISTRICT COURT LOCATIONS AND COURT CASES
SUBJECT TO VOLUNTARY E-FILING AND E-SERVICE COURT RULES**

Pursuant to Minn. Gen. R. Prac. 14.01(b)(4), the state court administrator has the authority to designate Select Users, district court locations and court cases for the purposes of voluntary E-Filing and E-Service. Therefore, the state court administrator authorizes the following:

1. Select Users. For the purposes of voluntary e-Filing and e-Service under Minn. Gen. R. Prac. 14.01(b)(4), a "Select User" includes the following appearing or submitting documents in a case (*see* Minn. Gen. R. Prac. 14.01(a)(10)):
 - a. Attorney;
 - b. Government agency (including sheriffs); and
 - c. Guardian ad litem.

2. Self-Represented Litigants. A self-represented litigant may voluntarily E-File and E-Serve in any district court location where voluntary E-Filing and E-Service is authorized herein, pursuant to Minn. Gen. R. Prac. 14.01(b)(5).


3. Non-Party Participants. Individuals who are not Select Users or self-represented litigants but who need to submit documents to the court for filing may voluntarily E-File and E-Serve in any district court location where voluntary E-Filing and E-Service is authorized herein, pursuant to Minn. Gen. R. Prac. 14.01(b)(6).

4. District Court Locations. The following district court locations are subject to the voluntary E-Filing and E-Service provisions of Minn. Gen. R. Prac. 14.01(b)(4), effective on the corresponding effective date:

Judicial District	District Court Location	Effective Date
1 st	• Carver, Goodhue and Le Sueur Counties	• December 2, 2015
	• McLeod, Scott and Sibley Counties	• December 9, 2015
3 rd	• Rice County	• September 25, 2015
	• Dodge County	• November 2, 2015
	• Fillmore, Freeborn, Houston, Mower, Olmsted, Steele, Wabasha, Waseca and Winona Counties	• November 9, 2015
5 th	• Blue Earth, Brown, Cottonwood, Jackson, Lincoln, Lyon, Martin, Murray, Nicollet, Nobles, Pipestone, Redwood, Rock and Watonwan Counties	• November 5, 2015
6 th	• St. Louis and Carlton Counties	• October 9, 2015
7 th	• Stearns County	• December 7, 2015
	• Benton and Otter Tail Counties	• December 8, 2015
	• Becker County	• December 9, 2015
	• Mille Lacs and Todd Counties	• December 10, 2015
	• Douglas and Wadena Counties	• December 11, 2015
8 th	• Meeker and Swift Counties	• December 7, 2015
	• Chippewa, Lac qui Parle, Yellow Medicine and Renville Counties	• December 8, 2015
	• Wilkin, Grant, Traverse, Big Stone, Stevens and Pope Counties	• December 9, 2015
9 th	• Kittson, Mahnomen, Marshall, Norman, Pennington, Polk, Red Lake and Roseau Counties	• October 26, 2015
	• Aitkin, Beltrami, Clearwater, Crow Wing, Hubbard, Itasca, Koochiching and Lake of the Woods Counties	• November 2, 2015
10 th	• Pine and Kanabec Counties	• October 9, 2015
	• Anoka County	• October 26, 2015
	• Sherburne and Wright Counties	• December 1, 2015
	• Chisago and Isanti Counties	• December 14, 2015

5. Court Cases. Select Users authorized herein may voluntarily E-File and E-Serve in all court cases in the district court locations as designated herein, unless otherwise provided in Minn. Gen. R. Prac. 14.01.

6. End Date. The last effective date of this designation is June 30, 2016. Effective July 1, 2016, E-Filing and E-Service is mandatory throughout the State of Minnesota pursuant to Minn. R. Gen. Prac. 14.01(b)(1).



Jeff Shorba
State Court Administrator
Minnesota Judicial Branch