

# INSTRUCTIONS

## Defendant's Assignment of Bail to a Third Party

### Minn. Stat. § 629.53

According to Minn. Stat. § 629.53 (<https://www.revisor.mn.gov/statutes/cite/629.53>), any bail deposited in a criminal case belongs to the defendant, even if someone else posted the bail on the defendant's behalf. The defendant can ask the court, in writing, to return any refunded bail money to someone else. The defendant may use the form *Assignment of Bail to a Third Party* (CRM602) to let the court know who should receive any refunded bail in the case.

### Important Notices and Resources

The Court has forms and instructions, for some types of cases, as a general guide to the court process. These instructions explain the steps in more detail and answer common questions, but are not a full guide to the law. Court employees may be able to give general information on court rules and procedures, but they cannot give legal advice.

#### Have questions about court forms or instructions?

- Visit [www.MNCourts.gov/SelfHelp](http://www.MNCourts.gov/SelfHelp)
- Call the MN Courts Self-Help Center at 651-435-6535

#### Not sure what to do about a legal issue or need advice?

- Talk with a lawyer
- Visit [www.MNCourts.gov/Find-a-Lawyer.aspx](http://www.MNCourts.gov/Find-a-Lawyer.aspx)

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### Form You Will Need

- *Assignment of Bail to a Third Party* (CRM602)

Forms are available online at [www.mncourts.gov/forms](http://www.mncourts.gov/forms) (choose the "Criminal" category).

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### To Complete the Process

1. Complete the court form, following all of the steps in these instructions.
2. File the form with court administration in the county where your case is.

Each "step" here is described in more detail below.



Helpful materials may be found at your public county law library. For a directory, see <http://mn.gov/law-library/research-links/county-law-libraries.jsp> . For more information, contact court administration or call the Minnesota State Law Library at 651-297-7651.

**Do you have all the information you need to fill out the form?**

The *Assignment of Bail to a Third Party* form (CRM602) asks for the following information:

- The name and address of the person, or the business or organization, that the court should send any refunded bail to;
- The court file number (also known as case number);
- The defendant’s address, phone number, and email address (if they have one); and
- The defendant’s signature.

**Step 1**  
**Fill Out *Assignment of Bail to a Third Party* (CRM602)**

<p><b>State of Minnesota</b></p> <p>County _____</p>		<p style="text-align: right;"><b>District Court</b></p> <p>Judicial District: _____</p> <p>Court File Number: _____</p> <p>Case Type: <u>Criminal</u></p>
<p><b>State of Minnesota</b></p> <p>Plaintiff _____</p> <p>vs</p> <p>Defendant _____</p>		<p><b>Assignment of Bail to a Third Party</b></p> <p>Minn. Stat. § 629.53</p>

**The “Caption”**

- A. At the top of the page, list the following information:
- The county where the case is located.
  - The Judicial District. Each county belongs in one of ten judicial districts. If you need help, see <http://www.mncourts.gov/Find-Courts.aspx>.
  - The court file number (example: 88-CR-20-1234) if known.

Note: you may be able to find this information in other court documents filed in the case.

- B. List the defendant’s name as it appears on other court or jail documents.

**The Form**

1

I am the defendant in this case.

I understand bail money has been posted on my behalf in this case.

I understand that any bail money posted belongs to me according to law under Minn. Stat. § 629.53.

I understand the court must return any refunded bail to me, unless I make a written request for the bail money to be returned to someone else.

I ask the court to return any refunded bail in this case to:

Name: \_\_\_\_\_

2 Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

1. For the defendant, make sure all of these statements are true, and you want the court to pay any refunded bail in the case to someone else. If you have any question about what these statements mean, you are encouraged to talk to an attorney.
2. Fill out this section to let the court know who should receive any refunded bail in the case.

### Signature Block

Dated _____	Signature _____  Name: _____ Address: _____ City/State/Zip: _____ Telephone: _____ Email: _____
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The defendant must personally sign the *Assignment of Bail to a Third Party* form. Print defendant’s name, address, phone number, and e-mail address in the blanks under the signature line. Also fill in the date that defendant signed the form. **Note: This form cannot be signed by anyone other than the defendant.**

## Step 2

### File the Form with Court Administration

File the form with Court Administration in the following ways:

- In person at the courthouse;
- Leaving it in a physical dropbox at the courthouse, if available;
- Mailing it to court administration;
- Faxing it to court administration; or
- Filing electronically through the District Court eFile and eServe (eFS) system. See <https://mncourts.gov/efile>.

Contact information for district court administration is available online at <https://mncourts.gov/Find-Courts.aspx>.

## What to Expect Next...

When the case is resolved, the court will refund any bail money not applied to fines or fees to the designated third party.