MINNESOTA JUDICIAL BRANCH
COURT SERVICES DIVISION
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Quick Reference Guide

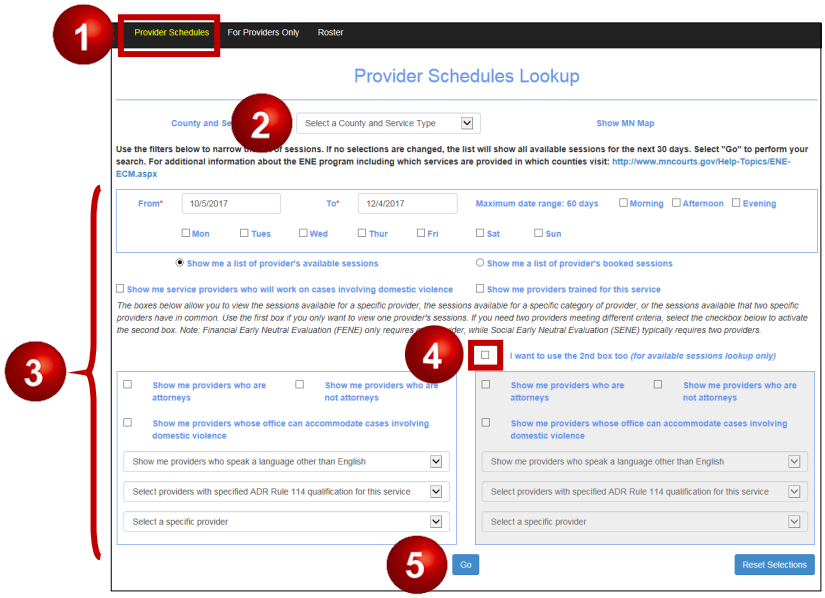
Searching Provider Schedules and Rosters in PASS

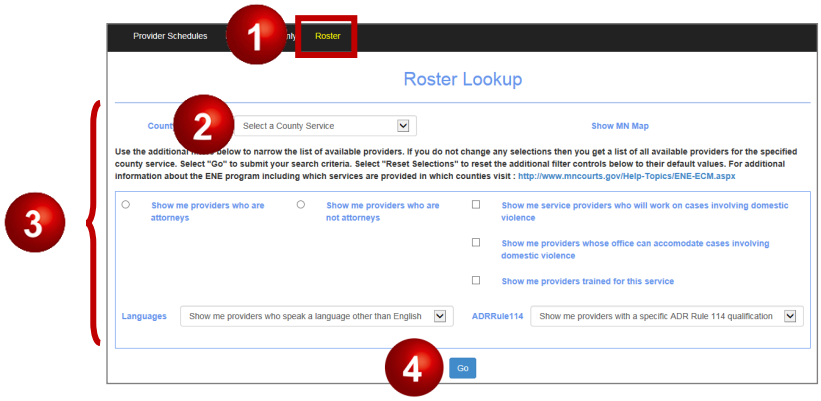
Search availability

1. Click **Provider Schedules**.
2. Select a **County and Service Type** from the dropdown menu.
3. Add search criteria for the schedule and provider.
4. To search for two providers with matching availability, check **I want to use the 2nd box too** and add search criteria in the second box.

Social Early Neutral Evaluation (SENE) typically requires two providers.

5. Click **Go**.



Search rosters

1. Click **Roster**.
2. Select a **County Service** from the dropdown menu.
3. Add search criteria to filter, or leave blank to view the full list.
4. Click **Go**.