State of Minnesota District Court

Fifth Judicial District Date of Implementation: March 26, 2008

Amended: March 26, 2020

Administrative Order #12, 2nd Series¹

In Re: Order Establishing Policy Relating to Video/Audio Statements

It is hereby ordered:

1. In all proceedings except adult criminal proceedings, the party intending to introduce a recorded statement must, at the time that court rules require disclosure of the statement, advise the opposing party of the format in which the statement is preserved and must, prior to trial or hearing, timely prepare, serve, and file a verbatim transcript of the recorded statement. The proponent of the recorded statement is responsible for the accurate transcription. Failure to comply with either requirement may result in exclusion of the recorded statement at trial or hearing.

By the Court:

Gregory Anderson, Chief Judge Fifth Judicial District

Source: This Order is adopted from Administrative Order No. 35, originally issued on

June 20, 2007.

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¹ The Minnesota Judicial Branch has republished this order to make it digitally accessible. There were no substantive changes. This order was previously signed by Chief Judge Michelle Dietrich on March 26, 2020, and this order is effective on that date.