

SUCCESSOR PERSONAL REPRESENTATIVE INFORMAL PROBATE

Note: Hennepin County Probate Registrars will NO longer appoint successor personal representatives in formal unsupervised administrations per direction of the probate bench.

Successor personal representative applications are processed differently than an initial probate proceeding.

Attorney prepares:

Successor application – e-file

Acceptance and Oath of Successor – e-file

Certificate of Representation – e-file

Nominations/Renunciations (as appropriate) – e-file

Note 2: Use your original Informal file number in the EFS system

Registrar will contact attorney for telephone conference.

Registrar will decide on a case by case basis the need for mailed Notice of Appointment of Successor

Attorney prepares after the telephone conference:

Any required notice – e-file

Published notice is never required in an informal successor appointment.

Affidavit of mailing notice – e-file

Registrar will advise if need proposed Successor Order and Successor Letters and **E-MAILS** to the Registrar for processing.

If the appointment of the successor follows a RESIGNATION of the original PR, handle the resignation portion first. Hold onto the resignation documents until the notice period on the resignation has run its course. E-file the resignation documents and application for successor PR together after the resignation notice period has elapsed. (Reference the Probate In Common Form Newsletter Dec 2004 – January 2005 for general information on this topic.)