



Orientation Program for Court Interpreters

Orientation Information

Court interpreters are a necessary part of the Minnesota Judicial system because they make it possible for court customers who do not speak English or are deaf or hard of hearing receive equal access to justice. Court interpretation is a highly specialized type of interpretation. To do it well, specialized training and skills are necessary. The court interpreter's job is to produce a true and legally appropriate interpretation of the meaning from source to target language.

The orientation program is an introduction to court interpreting, including:

- An overview of the Minnesota Judicial System, court processes, and legal terms;
- Detailed information on the role of interpreters in the court system;
- Ethics and professional responsibilities of court interpreters;
- Intensive, guided, interpreter skill-building sessions; and
- The Ethics and Legal Terminology (Written Test part 2) will be held.

This orientation program is one of the several requirements to be added to the roster of the Minnesota Court Interpreters. To join the roster, all participants must attend all Zoom training sessions, pass the Ethics and Legal Terminology Written Test Part 2, and submit all required paperwork. Please review the [policy](#) before registering for this training.

When: Thursday, October 27, 2022: 12:30-3:30 p.m.
Friday, October 28, 2022: 1:15-6:00 p.m.
Saturday, October 29, 2022: 9:30am-4:00 p.m. (Spoken Languages only)
Monday, October 31, 2022: 4:00 p.m. (Written Test Part 2)

Where: Virtual Training by Zoom and In Person at Minnesota Judicial Center

Virtual Training: Every participant needs to have a device capable of audio, video, and an internet connection. Acceptable devices include cell phones with camera ("Smartphone"), computers with a camera, and tablets/iPads with a camera. Participants must participate in all sessions of the orientation to receive a "completion" status.

In Person Test: Orientation Training includes taking the Written Test Part 2: Ethics and Court Terminology from the National Center for State Courts (NCSC). NCSC requires written tests to be administered in person and is offered at the Minnesota Judicial Center.

Fee: **Payable by check or money order only** - due before close of business on Oct. 14, 2022
\$75 *before* close of business on October 14, 2022
\$40 for non-spoken language interpreters to attend Thursday & Friday only
\$100 *after* October 14, 2022 (Payment must be received by October 21, 2022)

Prerequisite: Participants must have received a passing score on Written Test Part 1 (English proficiency) provided by the National Center for State Courts (NCSC).

If you need accommodations to participate, please email
MNCourtInterpreterProgram@courts.state.mn.us.



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Registration Form

The registration form with payment and a copy of your photo ID must be received by Oct. 14, 2022:

- \$40 for non-spoken language interpreters to attend Thursday & Friday only
- \$75 for spoken languages before close of business on October 14, 2022
- \$100 after October 14, 2022 (Payment must be received by October 21, 2022)

Please make check or money order payable to: **MN Court Interpreter Program.**

Send payment and Orientation Program Registration form to:

Court Interpreter Program, Room 105
 Minnesota Judicial Center
 25 Rev. Dr. Martin Luther King, Jr. Blvd.
 St. Paul, MN 55155

Once applications are accepted, participants will receive email confirmation. The registration fee is non-refundable and non-transferable; it cannot be used for future Court Interpreter programs. However, the registration payment will be returned to any applicant who is not accepted due to the orientation being full or cancellation of the program.

Please fill in following information:

First Name: _____

Middle Name: _____

Last Name: _____

Preferred Name: _____

Street Address: _____

City: _____

State: _____

Zip Code: _____

County: _____

Email Address: _____

Mobile Phone: _____

Home Phone: _____

Language(s) you interpret other than English: _____

Questions? Contact the Court Interpreter Program at
MNCourtInterpreterProgram@courts.state.mn.us.