



Orientation Program for Court Interpreters

Register now!

Court interpreters play a vital role in court proceedings to ensure that court customers who do not speak English or are deaf or hard of hearing receive equal access to justice. Court interpretation is a highly specialized form of interpreting that cannot be effectively performed without adequate specialized training and skills. The court interpreter’s job is to produce a true and legally appropriate interpretation of the meaning from source to target language.

The orientation program is an introduction to court interpreting, including:

- An overview of the Minnesota Judicial System, court processes, and legal terms
- Detailed information on the role of interpreters in the court system
- Ethics and professional responsibilities of court interpreters
- Intensive, guided, interpreter skill-building sessions
- The Ethics and Legal Terminology (Written Test part 2)

The orientation program is one of the several requirements required to be added to the roster of the Minnesota Court Interpreters. To join the roster, all participants must attend all training sessions, pass the Ethics and Legal Terminology Written Test Part 2, and submit all required paperwork. Please review the [policy](#) before registering for this training.

DATE	TIME	LOCATION
Thursday, May 1, 2025	12:30 PM to 4:30 PM	ZOOM
Friday, May 2, 2025	12:00 PM to 4:00 PM	Mn Judicial Center
Saturday, May 3, 2025	(spoken languages only) 9:00 AM to 4:00 PM	Mn Judicial Center
Thursday June 5, 2025	4:00 PM (Written Test Part 2)	Mn Judicial Center

Virtual Training by Zoom and In Person at Minnesota Judicial Center

Virtual Training: Participants must have a device capable of audio, video, with internet connection. We highly recommended that participants utilize headphones, a computer with a camera and tablets/iPads with a camera to attend the virtual sessions as there will be materials being shared on screen throughout the virtual training sessions. Smartphones can be used but are not recommended. Participants must participate in all sessions with their camera turned on for the entire duration of the orientation to receive a “completion” status.

In Person: The skill building sessions for spoken language interpreters will be held Saturday in-person at the Minnesota Judicial Center. Orientation Training also includes taking the Written Test Part 2: Ethics and Court Terminology from the National Center for State Courts (NCSC). NCSC requires written tests to be administered in-person and is offered at the Minnesota Judicial Center.

Prerequisite: Participants must have received a passing score on Written Test Part 1 (English proficiency) provided by the National Center for State Courts (NCSC).

Fee: \$40 for non-spoken language interpreters to attend Thursday & Friday only
\$100 for spoken languages *before* close of business on April 10, 2025
\$125 *after* April 10, 2025(Payment must be received by April 18)

Payable by check or money order only – due before close of business on April 10,2025



Orientation Program for Court Interpreters

Registration Form

This form along with payment and a copy of your photo ID must be received by **April 10, 2025**:

Payable by check or money order only.

Please make check or money order payable to: MN Court Interpreter Program

\$40.00	Non-spoken language interpreters to attend Thursday & Friday only
\$100	Spoken languages <i>before</i> close of business on <u>April 10, 2025</u>
\$125	After April 10, 2025 (Payment must be received by <u>April 18.</u>)

Mail payment, copy of your photo ID and the Orientation Program Registration form to:

Court Interpreter Program, Room 150
Minnesota Judicial Center
25 Rev. Dr. Martin Luther King, Jr. Blvd.
St. Paul, MN 55155

Once applications are accepted, participants will receive email confirmation. The registration fee is non-refundable and non-transferable; it cannot be used for future Court Interpreter programs. However, the registration payment will be returned to any applicant who is not accepted due to the orientation being full or cancellation of the program.

If you require ADA accommodations to participate, please email, 3 weeks in advance of the program start date.

MNCourtInterpreterProgram@courts.state.mn.us

Please fill in information as shown on legal documentation:

Name Middle Name Last Name

Street Address Apt

City State Zip Code County

Daytime Phone # Cell Phone #

E-mail Address

List all languages non-English
Language(s) that you interpret fluently: _____