

# Application Overview – MyMNGuardian for Attorneys

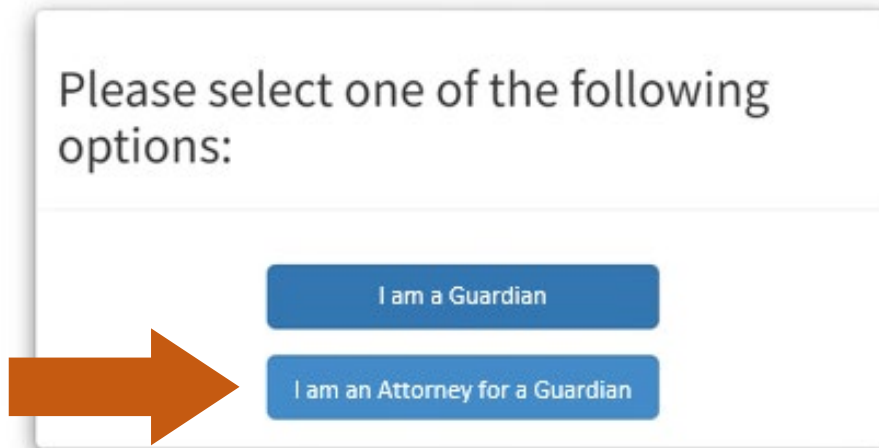
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MyMNGuardian (MMG) is an application developed by the Minnesota Judicial Branch that allows a court-appointed guardian to electronically submit Personal Well-Being Reports and the corresponding Affidavits of Service. MMG includes the capability for attorneys of guardians to sign in under their own user account and register to file and submit into cases where they are the attorney of record.

Users of MMG will all have similar user experiences within MMG regardless of their role. Refer to the various resources, including quick reference guides, available on the court's [MyMNGuardian help topic](#) on the **Training** tab. This overview will cover attorney-specific functionality.

## Set Up an Account

1. Follow the instructions in the [Creating a MyCourtMN Account](#) guide which can be found on the [MyMNGuardian Training](#) tab.
2. If you are not redirected automatically, navigate to MyMNGuardian: <https://mmg.courts.state.mn.us/>.
3. In the pop-up window, select **I am an Attorney for a Guardian**.



4. On the following **Attorney Registration** window,
  - a. Enter the **Court File Number** including all characters such as dashes and zeros.
  - b. Fill in your information to create your attorney profile.
  - c. Select **Register**.

5. On the following **Case Confirmation** window,
  - a. Review and confirm the **Case Details** are correct.
  - b. Check whether you would like to receive **Email Notifications** and/or **SMS (text) Notifications**.
  - c. Review and confirm the **Attorney Details** are correct.
  - d. Select **Confirm**.

## Attorney Details

1. Select your profile name/icon to open the dropdown menu.
2. Select Attorney Details.
3. Review and edit your contact information, if needed.
4. Select **Update** to confirm any changes.

The screenshot shows the MyMNGuardian interface for an attorney's profile details. The page title is "DEMO ATTORNEY - 87654321". The form contains the following fields and instructions:

- Bar Number:** 1111111. Below the field, it says: "If this is incorrect please use the 'Contact Us' link in the user menu for assistance".
- Name:** Demo Attorney
- Email:** demo.attorney@mailinator.com. Below the field, it says: "This email address will be used for any case communications you have opted into".
- Mobile Number:** (111) 111-1111. Below the field, it says: "This mobile number will be used for any case communications you have opted into".
- Update:** A button to save the changes.

The user menu (1) is open, showing the following options:

- Back To My Dashboard
- Guardian Details
- Attorney Details (2)
- Go to MyMNConservator
- Login Settings
- Contact Us
- Sign out