



MINNESOTA JUDICIAL BRANCH

Examiner Resource Application Release Overview September 27, 2020



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Examiner Resource Application (ERA) Release: September 2020

About this Document

This document contains information about new functionality, updates and enhancements associated with the September 2020 release of the Examiner Resource Application (ERA).

What's New?

Post Doctorate Examiner Rate

A Post Doctorate (Post Doc) examiner degree and rate are now available in ERA. Post Doc examiners are set up as employee examiners and can be found on the examiner list using the employee filter. The Post Doc rate allows for billing of the Post Doc's time at a rate different than an employee examiner rate.

Administrator Role: When adding an examiner profile or editing an existing examiner profile, administrators can select Post Doctorate as a degree. The system will automatically assign the Post Doctorate rate.

Coordinator Role: Will be able to see the Post Doctorate examiner = Yes field on the examiner profile. If a Post Doc examiner should be assigned to a work request, Regional Psychological Services (RPS) will notify the coordinator and the coordinator will create a duplicate work request for the exam and assign RPS. The Post Doc invoice will follow the same invoicing rules as employee examiners.

RPS Institution Role: When assigning examiners to a work request, RPS Institution will assign an employee examiner to the original work request and then notify the coordinator maintaining the work requests to create a duplicate work request. Employee and Post Doctorate examiners can't be assigned on the same work request due to the different rates of pay for the two types of examiners. RPS assigns the employee and Post Doc examiners to the original and duplicated work requests.

Exam Subtypes

Coordinator Role: When adding an exam type to a work request, coordinators can now select a subtype. Subtypes are not required and only subtypes that are associated to the exam type will appear for selection. Exam subtypes will appear in the work request details page and edit pages.

Examiner and Institution Roles: Exam subtypes will appear in the work request details page.

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New Case Event Integration

New case events types from MNCIS will be integrated in ERA, the new case event types include: Rule 20.01 Felony, Rule 20.01 Gross Misdemeanor, Rule 20.01 Misdemeanor, Rule 20.02 Felony, Rule 20.02 Gross Misdemeanor and Rule 20.02 Misdemeanor.

Coordinator Role: Will see the new case events types in the pending case event list. These case events will not be flagged to merge with other requests and will not have report case events. The assignment and invoicing of these case events will be the same as other mandated case events.

Examiner and Institution Role: Will see new case events in work requests.

What's changing?

Other Work – Organized by Role

Examiners and Institutions: Emails will show what work request is making them 'inactive' in ERA and have the ability to change their email address for MyCourtMN.

Examiners, Coordinators, and Institutions: The assignment date will now be listed in the work request details.

Coordinators: In the Pending Case Events list, merge flags will no longer appear for work requests that are closed or cancelled. On the work request details page, there will be a hyperlink to contract details from the contract id information.

Coordinators and Level 2 Approvers: After an expense is invoiced the invoice number in the Billing Tab will now be a hyperlink to view the invoice details.

Resources

Resources for the Examiner Resource Application are available in the Psychological Services library on [oneCourtMN](#).