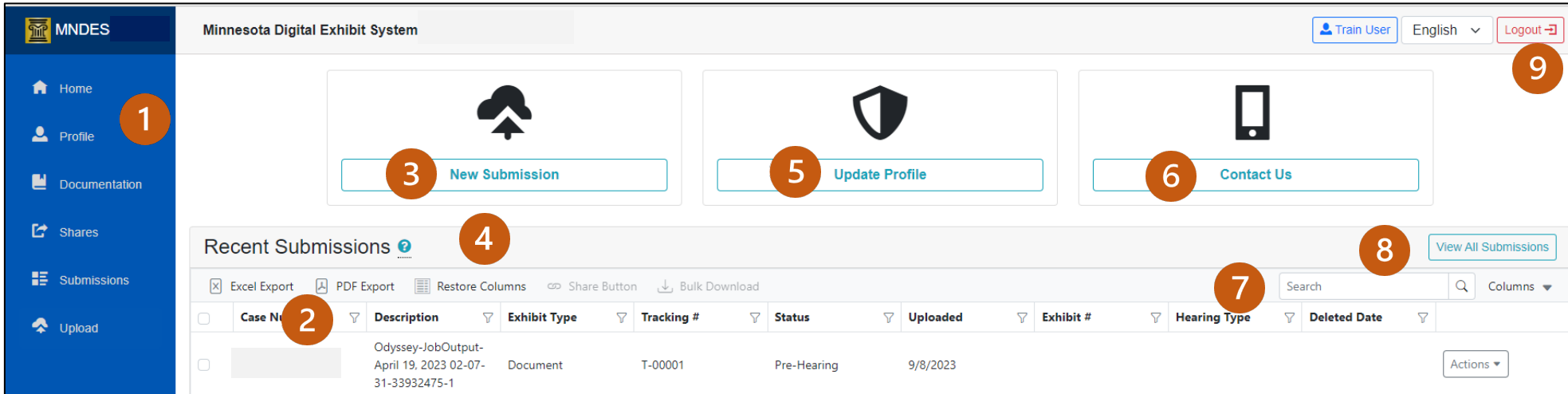


Application Overview: Minnesota Digital Exhibit System (MNDES) Portal

Home Page

See the Quick Reference Guides on the [MNDES website](#) for specific instructions to use the features described on each screen.

1. Navigate to different screens in MNDES.
2. Export the submitted exhibits list to Excel or PDF.
3. Click New Submission to upload exhibits in MNDES to the court.
4. The Recent Submissions section displays the last 10 exhibits you have submitted, along with identifying information. Some information is given at the upload time and some system generated information.
5. Click Update Profile to change your account information.
6. Access MNDES Documentation Page.
7. Enter any identifying information in the Search field to find an exhibit.
8. Click View All Submissions to view exhibits you have submitted to the court via MNDES.
9. Logout of MNDES.



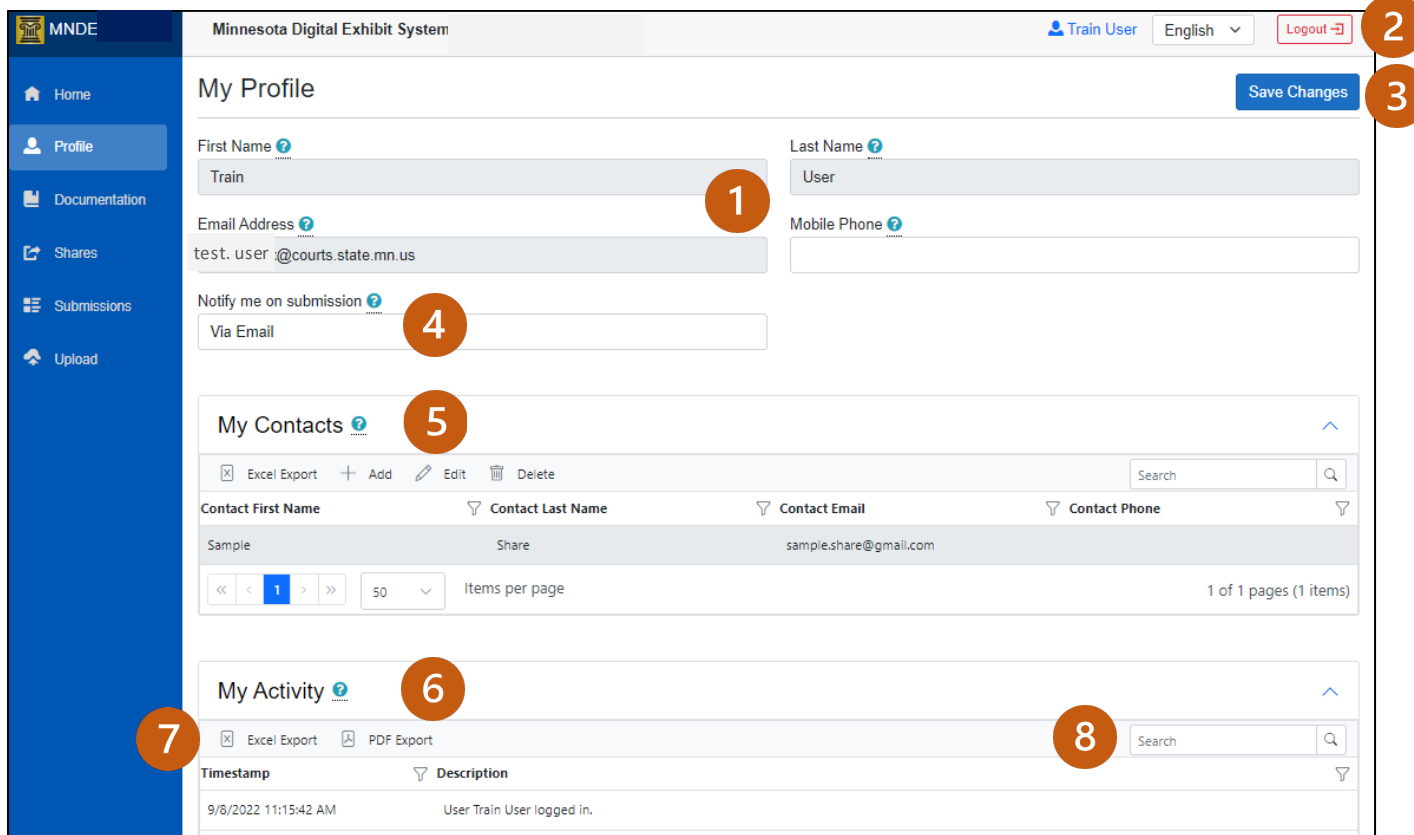
The screenshot shows the MNDES Home Page interface. On the left is a blue navigation sidebar with icons for Home, Profile, Documentation, Shares, Submissions, and Upload. The main content area has a header with the MNDES logo and 'Minnesota Digital Exhibit System' text. In the top right corner, there are links for 'Train User', a language dropdown set to 'English', and a 'Logout' button. Below the header are three large white boxes with icons and buttons: 'New Submission' (with an upload icon), 'Update Profile' (with a shield icon), and 'Contact Us' (with a mobile phone icon). Below these is a 'Recent Submissions' section with a table. Above the table are options for 'Excel Export', 'PDF Export', 'Restore Columns', 'Share Button', and 'Bulk Download'. A search bar and a 'View All Submissions' button are also present. The table has columns for Case No., Description, Exhibit Type, Tracking #, Status, Uploaded, Exhibit #, Hearing Type, and Deleted Date. A single row of data is visible. An 'Actions' dropdown menu is at the bottom right of the table.

Case No.	Description	Exhibit Type	Tracking #	Status	Uploaded	Exhibit #	Hearing Type	Deleted Date
	Odyssey-JobOutput- April 19, 2023 02-07- 31-33932475-1	Document	T-00001	Pre-Hearing	9/8/2023			

Application Overview: Minnesota Digital Exhibit System (MNDES) Portal

My Profile Page

1. Update your name, and mobile phone number, if necessary.
2. Log out of MNDES.
3. Click Save Changes to save any updates on this screen.
4. Select the preferred method to receive the status of a submission.
5. Enter and save contacts you've set up to share exhibits.
6. View a list of activities you've performed within the portal.
7. Export activity listing to Excel or PDF.
8. Enter any identifying information to search for an exhibit.



The screenshot shows the 'My Profile' page in the MNDES portal. The page is divided into several sections:

- Header:** Includes the MNDE logo, 'Minnesota Digital Exhibit System' title, user name 'Train User', language 'English', and a 'Logout' button (2).
- Navigation:** A blue sidebar on the left contains links for Home, Profile, Documentation, Shares, Submissions, and Upload.
- My Profile Section:** Contains input fields for 'First Name' (Train), 'Last Name' (User), 'Email Address' (test.user@courts.state.mn.us), and 'Mobile Phone'. A 'Save Changes' button is located to the right (3). A callout '1' points to the First Name field.
- Notification Section:** A dropdown menu for 'Notify me on submission' is set to 'Via Email' (4).
- My Contacts Section:** Features a table with columns for 'Contact First Name', 'Contact Last Name', 'Contact Email', and 'Contact Phone'. A sample contact is listed: 'Sample', 'Share', 'sample.share@gmail.com'. Below the table are pagination controls and an 'Items per page' dropdown (5).
- My Activity Section:** Features a table with columns for 'Timestamp' and 'Description'. An activity is listed: '9/6/2022 11:15:42 AM', 'User Train User logged in.'. Above the table are export options for 'Excel Export' and 'PDF Export' (7), and a search bar (8). A callout '6' points to the My Activity section header.

Application Overview: Minnesota Digital Exhibit System (MNDES) Portal

Documentation Page

1. View and search for helpful information organized by category about the features and functionality available within the MNDES portal.
2. Click Next to navigate through documents listed in the left-side menu.

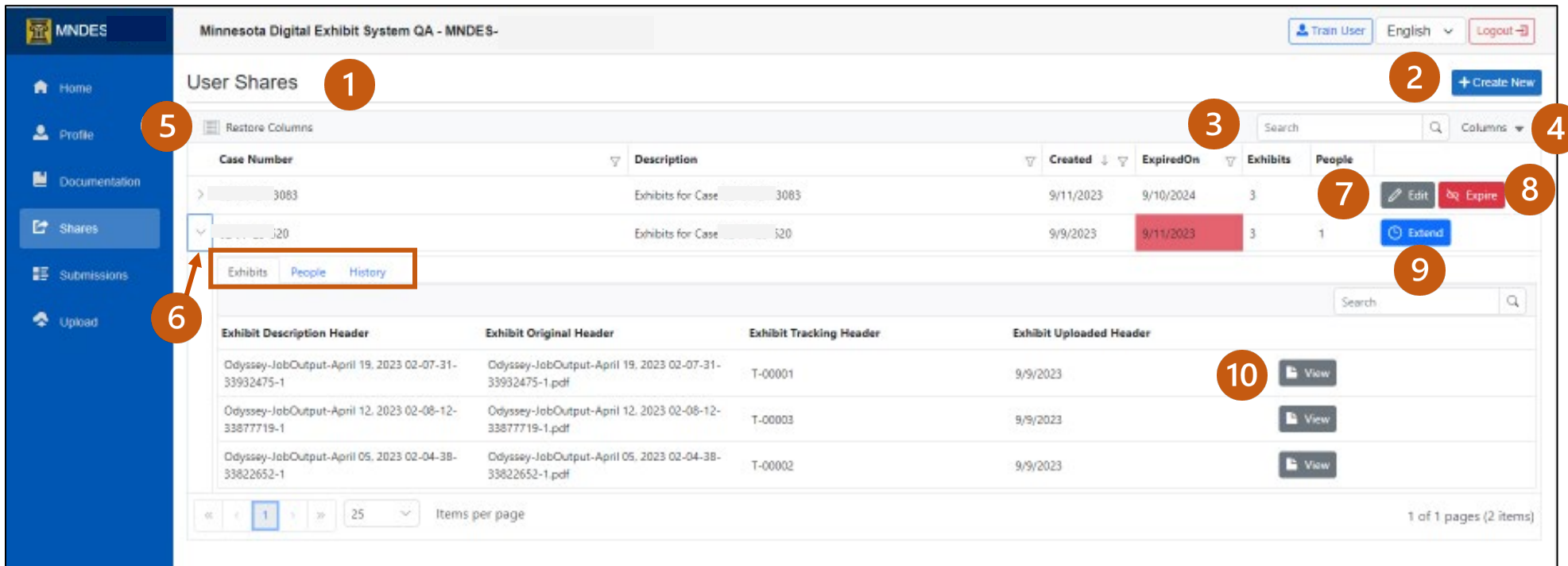


The screenshot shows the MNDES Docs portal. On the left, a dark sidebar contains a search bar labeled 'Search docs' and a 'Back to MNDES' button. Below this is a menu with items: Welcome, Registration, Home Page, My Profile, My Submissions, Uploading Exhibits, and Copyright. A red circle with the number '1' highlights the 'Welcome' menu item. The main content area has a breadcrumb 'Docs » Welcome' and the Minnesota Judicial Branch logo. Below the logo is the heading 'Welcome to the Minnesota Digital Exhibit System' and a paragraph of text. A red circle with the number '2' highlights a 'Next' button with a right arrow icon in the bottom right corner. At the bottom of the page, there is a copyright notice: '© 2021 i3-ImageSoft, LLC. Built with MkDocs using a theme provided by Read the Docs.'

Application Overview: Minnesota Digital Exhibit System (MNDES) Portal

User Shares Page

1. View current exhibit shares.
2. Create a new exhibit share.
3. Search for exhibit shares.
4. Click the arrow to adjust the view of share information.
5. Click to restore columns.
6. Click the arrow to expand an exhibit share to view details: Exhibits, People, and History.
7. Edit exhibit share details.
8. Stop an exhibit share.
9. Extend the date of an exhibit share.
10. View an exhibit.

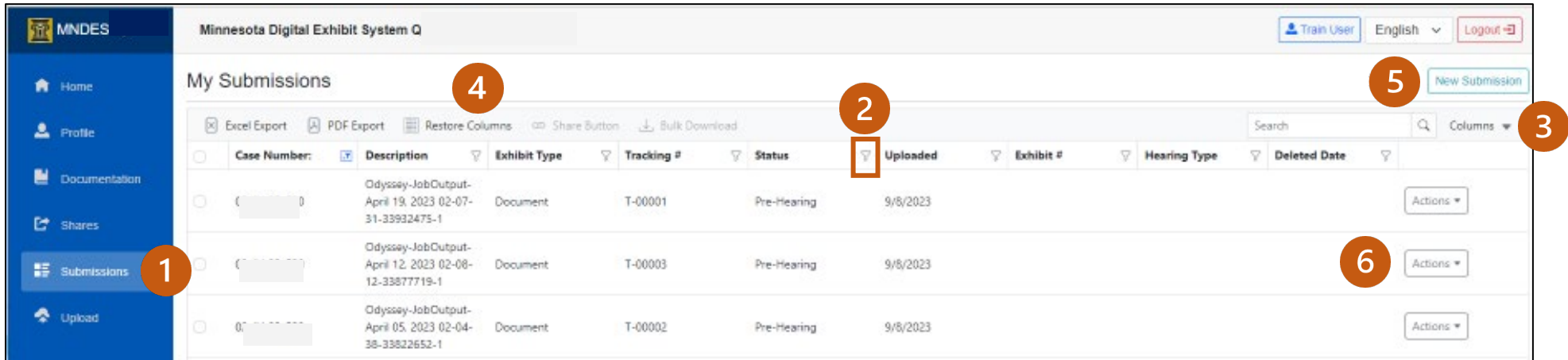


The screenshot shows the MNDES User Shares page. The interface includes a left sidebar with navigation options: Home, Profile, Documentation, Shares (highlighted), Submissions, and Upload. The main content area displays a table of exhibit shares. The table has columns for Case Number, Description, Created, ExpiredOn, Exhibits, and People. Two rows are visible: one for Case 3083 and another for Case :20. The :20 row is highlighted in red. Below the table, there are tabs for Exhibits, People, and History. A detailed view of an exhibit is shown below the tabs, with columns for Exhibit Description Header, Exhibit Original Header, Exhibit Tracking Header, and Exhibit Uploaded Header. The page also features a search bar, a 'Create New' button, and a 'Restore Columns' button. The footer shows pagination information: '1 of 1 pages (2 items)'.

Application Overview: Minnesota Digital Exhibit System (MNDES) Portal

My Submissions Page

1. View all your exhibit submissions and relevant information.
2. Click the Filter icon to narrow the results list and find the exhibit(s) you are looking for.
3. Click the Columns drop-down to change what information is displayed on the table.
4. Click Restore to revert back to original settings.
5. Click the New Submission to open the Upload page and submit exhibit(s).
6. Select Actions to view options for working with submitted exhibits.



The screenshot displays the 'My Submissions' page in the MNDES portal. The interface includes a left-hand navigation menu with options like Home, Profile, Documentation, Shares, Submissions (highlighted with a '1'), and Upload. The main content area features a table of submissions with columns for Case Number, Description, Exhibit Type, Tracking #, Status, Uploaded, Exhibit #, Hearing Type, and Deleted Date. The table contains three rows of data. Above the table, there are utility buttons for Excel Export, PDF Export, Restore Columns (highlighted with a '4'), Share Button, and Bulk Download. A search bar and a Columns dropdown (highlighted with a '3') are also present. In the top right corner, there are links for Train User, English language selection, and Logout. A 'New Submission' button (highlighted with a '5') is located in the upper right of the main area. The 'Status' column header has a filter icon (highlighted with a '2'). The 'Actions' column contains dropdown menus for each row (highlighted with a '6').

Case Number	Description	Exhibit Type	Tracking #	Status	Uploaded	Exhibit #	Hearing Type	Deleted Date	Actions
(b) (7)(C)	Odyssey-JobOutput-April 19, 2023 02-07-31-33932475-1	Document	T-00001	Pre-Hearing	9/8/2023				Actions
(b) (7)(C)	Odyssey-JobOutput-April 12, 2023 02-08-12-33877719-1	Document	T-00003	Pre-Hearing	9/8/2023				Actions
07-2023-00000	Odyssey-JobOutput-April 05, 2023 02-04-38-33822652-1	Document	T-00002	Pre-Hearing	9/8/2023				Actions

Application Overview: Minnesota Digital Exhibit System (MNDES) Portal

Upload Page

1. Enter the case number to search for a case in which to upload exhibits.
2. Log out of MNDES.

