



To: Minnesota Law Enforcement Agencies; District Court Judges, County Attorneys, City Attorneys, Public Defenders, and Private Defense Lawyers

Date: August 18, 2023

Re: Statewide Standard Citation

The Minnesota Judicial Branch and the Minnesota Department of Public Safety announce that the Standard Citation has been updated for implementation on January 1, 2024. A complete list of changes made to the citation is posted on the Court's public website as well as the 2023 Citation version showing edits at: <https://www.mncourts.gov/GovernmentPartners/Statewide-Standard-Citation.aspx>

The new version of the standard citation will be in effect until December 31, 2025, per the biennial review process, unless there is a legislative or rule change that requires a revision prior to the two-year cycle. Law enforcement will find ordering instructions and the most current citation template on the Court's public website: <http://www.mncourts.gov/GovernmentPartners/Statewide-Standard-Citation.aspx>

Law Enforcement is required to implement the updated standard citation by January 1, 2024. Further information and details about the Statewide Standard Citation can be found at the Court's public website at: <http://www.mncourts.gov/GovernmentPartners/Statewide-Standard-Citation.aspx>

Please direct any questions you may have about the statewide standard citation to: State.Standard.citation@courts.state.mn.us.

Notice for agencies that have not transitioned to the 2022 BCA schema.

The BCA provided a new schema in 2022 for eCitation vendors. The new schema is posted on the BCA Launch Pad under eCharging Specifications in the folder labeled MNJIS Interface Information. Vendors whose systems integrate with eCharging eCitations will need to rebuild their current schema, complete testing with the BCA and State Court Administrator's Office, and then deploy the new schema to agency customers. Agencies can switch over to the new schema any time after testing has been completed.

Please reach out to eCharging Product Manager Troy Woltman at troy.woltman@state.mn.us or Senior Business Analyst Lisa Olson at lisa.olson@state.mn.us if you have any eCitation schema related questions.

Sincerely,

Handwritten signature of Bob Jacobson in black ink.

Bob Jacobson
Commissioner
Department of Public Safety

Handwritten signature of Jeffery Shorba in black ink.

Jeffery Shorba
State Court Administrator
Minnesota Judicial Branch