


# CITATION

<b>State of Minnesota</b>		 <b>550000205185</b>		
Citation #: <b>0000</b>		Sequential Citations ___ of ___		
County Name:		Sequential Citations ___ of ___		
Identification: <input type="checkbox"/> DL <input type="checkbox"/> DVS Web <input type="checkbox"/> Photo ID <input type="checkbox"/> FP <input type="checkbox"/> Other				
DL Number		MN	<input type="checkbox"/> CDL	<input type="checkbox"/> State _____
Name: First Middle Last Suffix				
Address – Street, Apt #				
City		State	Zip	
DOB (mm/dd/yyyy)	Height	Weight	Eyes	Gender
<input type="checkbox"/> <b>Juvenile Court Offense. Circle One: JTR, JPO, DEL</b>	Parent or Guardian's Name: Relationship to Child: Address:			<input type="checkbox"/> Same address as Juvenile
Veh. Lic. No.	Plate Year	State	<input type="checkbox"/> No Plate <input type="checkbox"/> 21-day temp	
Make	Style <input type="checkbox"/> 16+ pass.	Color		
Date of Offense		Time of Offense		
<input type="checkbox"/> <b>Endangering Life or Property*</b> <b>*Court appearance required if checked</b>		<input type="checkbox"/> Commercial Vehicle <input type="checkbox"/> Hazardous Materials (DOT) DOT# _____ #Pounds overweight: _____		
<input type="checkbox"/> Driver	<input type="checkbox"/> Owner	<input type="checkbox"/> Passenger	<input type="checkbox"/> Citee	<input type="checkbox"/> Parked
Offense Location		Circle One: City/County/Township/Other Of: _____		
Offense Description		Statute/Ordinance	<input type="checkbox"/> 3rd violation	PM, M, GM
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<input type="checkbox"/> AC Taken – AC: _____ Test type: <input type="checkbox"/> Breath <input type="checkbox"/> Blood <input type="checkbox"/> Urine <input type="checkbox"/> Other Substance <input type="checkbox"/> Refused				
<input type="checkbox"/> Fingerprinted	<input type="checkbox"/> Defendant In Custody	<input type="checkbox"/> Species/No. _____	<input type="checkbox"/> Wildlife Restitution \$ _____	
<b>If this is a payable citation, you must pay the amount owed or schedule an appearance within 30 days from the date the citation is filed with the court. See the back of this citation for more information.</b>				
Officer(s) Name(s)		Officer No(s)		Prosecutor
Controlling Agency (CAG) MN0000000	How Issued <input type="checkbox"/> In Person <input type="checkbox"/> Mailed <input type="checkbox"/> Left at the Scene			Date Issued
Agency Name:		CN/ICR		

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# OFFICER NOTES

## Definitions

**COMMERCIAL VEHICLE:** OVER 26,000 GVW OR BUS 16 OR MORE PASSENGERS.

**HAZARDOUS MATERIALS:** ANY SIZE VEHICLE TRANSPORTING HAZARDOUS MATERIALS.

**ENDANGERING PERSON OR PROPERTY:** OFFICER BELIEVES AN OFFENSE WAS COMMITTED IN A MANNER THAT ENDANGERED PERSON OR PROPERTY OR WAS LIKELY TO ENDANGER ANY PERSON OR PROPERTY. CHECKING THIS BOX WILL CONVERT A PETTY MISDEMEANOR OFFENSE TO A MISDEMEANOR AND WILL REQUIRE THE DEFENDANT TO APPEAR IN COURT.

**REMINDER FROM STATE PATROL:** 31 MPH OVER SPEED LIMIT IS ENDANGERING.

**ROAD TYPE:**  RESIDENTIAL  RURAL  URBAN  DIVIDED  \_\_\_\_\_

**UNSAFE CONDITIONS:** 1:  IMPAIRED VISIBILITY  RAIN  SNOW  FOG  \_\_\_\_\_

2:  OTHER TRAFFIC PRESENT 3:  FREEWAY (EXCEPT SPEEDING) 4:  SLIPPERY ROADWAY

5:  CAUSED PERSON OR VEHICLE TO DODGE

**VIOLATORS DIRECTION:** N S E W  \_\_\_\_\_ LANE: \_\_\_\_\_

SQUAD NUMBER: \_\_\_\_\_

SQUAD DIRECTIONS:  SAME  FACE  STATIONARY  CAR LOCK  DEVICE

OBSERVATIONS:  VISUAL CONFIRMATION OF SPEED  \_\_\_\_\_

TRAFFIC SURVEY:  NO OTHER TRAFFIC  OTHER: \_\_\_\_\_

DOPPLER AUDIO:  SINGLE TARGET  \_\_\_\_\_  TERRAIN: \_\_\_\_\_

SPEED READINGS: \_\_\_\_\_ PATROL SPEED: \_\_\_\_\_

STOP LOCATION: \_\_\_\_\_

(STOP LOCATION MAY BE DIFFERENT THAN OFFENSE LOCATION, MUST FILL IN OFFENSE LOCATION ON FRONT OF CITATION.)

INSURANCE: \_\_\_\_\_ PASSENGERS: \_\_\_\_\_

WARNING ISSUED:  SEAT BELT  OTHER: \_\_\_\_\_

NO SEAT BELT USE OBSERVED WHEN:  MEETING  FOLLOWING  AT STOP  ADMITTED

STATEMENT BY DRIVER: \_\_\_\_\_

TRAFFIC STOP WAS:  AUDIO RECORDED  VIDEO RECORDED

NOTES:

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**FOR INFORMATION:** All or part of the cost of this summons may be waived on a showing of indigency or undue hardship on you or your family. You may schedule a court appearance to request a waiver based on your ability to pay by calling the Minnesota Court Payment Center (CPC).

It may take up to 7 days from the date you received your citation for processing before the CPC can assist you or you can pay your fine online.

Go to [www.mncourts.gov/fines](http://www.mncourts.gov/fines) to find out if your citation is payable without a court appearance, how much to pay, how to schedule a court appearance, to request a payment plan, and other important information. To call the CPC from a metro area phone number (612, 651, 763, 952) or international phone number call 651-281-3219; all others call 1-800-657-3611.

**FOR NO INSURANCE OR NO PROOF OF INSURANCE OFFENSES, PROVIDE PROOF OF INSURANCE BEFORE MAKING A PAYMENT.** To submit proof of insurance online go to [www.mncourts.gov/fines](http://www.mncourts.gov/fines). Or proof may be faxed to 1-320-231-6507 or mailed to CPC, PO Box 898, Willmar, MN 56201. One week after submitting proof of insurance, go to [www.mncourts.gov/fines](http://www.mncourts.gov/fines) or call the CPC to confirm the status of your case.

**TO PAY YOUR CITATION, choose one of the following methods:**

- **Online:** Go to [www.mncourts.gov/fines](http://www.mncourts.gov/fines). Have your citation or case number available. A convenience fee will apply.
- **By Phone:** Call the CPC. Have citation or case number available. A convenience fee will apply.
- **By Mail:** Check or Money Order payable to Court Administration, Minnesota Court Payment Center, P.O. Box 898, Willmar, MN 56201. Include a copy of your citation or indicate the citation number on the check or money order.
- **In Person:** You can only pay in person in the county listed at the top of your citation in the "County Name" field. Court location information is available on [www.mncourts.gov/Find-Courts.aspx](http://www.mncourts.gov/Find-Courts.aspx)

**YOU HAVE THE RIGHT TO APPEAR IN COURT.** You must pay the amount owed **OR** schedule an appearance within 30 days from the date this citation is filed with the court. For more information about how to pay, schedule a court appearance, or other important information, call the CPC at the number above or go to [www.mncourts.gov/fines](http://www.mncourts.gov/fines).

**IF YOU PAY THE FINE(S), YOU ARE PLEADING GUILTY** to this offense(s) and voluntarily waive your rights to the following: (Minn. R. Crim. P. 23.03)

1. To a court trial, if the offense is a petty misdemeanor, or a court or jury trial for all other offenses;
2. To be represented by counsel;
3. To be presumed innocent until proven guilty beyond a reasonable doubt;
4. To confront and cross examine all witnesses; and
5. To either remain silent or to testify on your own behalf.

**IF YOU FAIL TO PAY OR APPEAR IN COURT:**

- **A warrant may be issued for your arrest.**
- **Late penalties may be assessed.**
- **The failure to appear will be considered a guilty plea** and waiver of your rights including the right to trial for certain offenses, unless you appear in court within 10 days of the failure to pay or appear and show the failure was due to circumstances beyond your control. (Minn. Stat. § 169.91; 609.491; Minn. R. Crim. P. 23.04-23.05.)

**If you are not a citizen of the United States, a guilty plea may result in deportation, exclusion from admission to the United States, or denial of naturalization as a United States citizen. Minn. R. Crim. P. 15.02, subd 1(3).**

**A guilty plea will result in a conviction.** If convicted, you must pay a state-imposed surcharge under Minn. Stat. § 357.021, subd. 6. The current amount of the required surcharge is \$12 for parking-related offenses, \$25 for some transit offenses, and \$75 for all other offenses, and an additional \$1 for citations issued in Ramsey County (Minn. Stat. § 169.99). Additionally, a law library fee will be owed. These surcharges and fees are included in the total payable amount provided to you by phone or on the court's website.

The Department of Public Safety and/or the Department of Natural Resources may be notified of your failure to pay or appear, and/or conviction, depending on the offense(s). These agencies may suspend your driver's license or DNR license.

**Under Minn. Stat. § 480.15, subd. 10c, unpaid fines may be referred for collections. You have the right to contest the referral based on inability to pay.**

Issuance of a worthless check to the court is a crime, and you will be subject to civil and criminal penalties. In addition, a charge of up to \$30 will be assessed on all returned checks (Minn. Stat. § 604.113, subd. 2).