

**STATE OF MINNESOTA  
COUNTY OF RAMSEY**

**SECOND JUDICIAL DISTRICT  
Court File No. 62F  
Case Type:**

---

In Re the \_\_\_\_\_ of:

\_\_\_\_\_,  
Petitioner,

**Certificate of Settlement Efforts**

Vs.

\_\_\_\_\_,  
Respondent.

---

I understand that Section 303.03(c) of the Rules of Practice requires that, before bringing a motion before a court, the parties shall attempt to resolve the subject of their dispute through their own efforts, or through Alternative Dispute Resolution (ADR) under Rule 114.

I also understand that as the moving party I must certify to the Court before the hearing that I have complied with Rule 303.03(c), or if I believe there is a good reason not to comply with Rule 303.03(c), what that reason is.

I understand that Rule 303.03(c) requires the moving party to certify his or her efforts twenty-four (24) hours before any motion is heard. If there is no certification filed with the Court, the Court may remove the hearing from the calendar.

I certify that I communicated with the opposing party or parties to try and resolve the issue.

Date of contact: \_\_\_\_\_

Method of contact: \_\_\_\_\_

Form of Alternative Dispute Resolution used: \_\_\_\_\_

OR

I ask to be excused from attempting to resolve the dispute with the other party because I have good cause: (state reason you believe you should be excused from following this Rule).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_

Rule 303.03(c):

**Settlement Efforts.**

Except in parentage cases when there has been no court determination of the existence of the parent and child relationship, and except in situations where a court has ordered that no contact occur between the parties, the moving party shall, within 7 days of filing a motion, initiate a settlement conference either in person, or by telephone, or in writing in an attempt to resolve the issues raised. Unless ADR is not required under Rule 310, this conference shall include consideration of an appropriate ADR process under Rule 114. The moving party shall certify to the court compliance with this rule or any reasons for not complying. The moving party shall file a Certificate of Settlement Efforts in the form developed by the state court administrator not later than 24 hours before the hearing. Unless excused by the Court for good cause, no motion shall be heard unless the parties have complied with this rule. Whenever any pending motion is settled, the moving party shall promptly advise the court.