

**Anoka County Juvenile Corrections
Document Disclosure
To Service and Treatment Providers**

Parent/Juvenile Disclosure Acknowledgement

Juvenile's Name: «C_FullName»

Court File #: «CC_Num»

Date of Disclosure: «Short_Date»

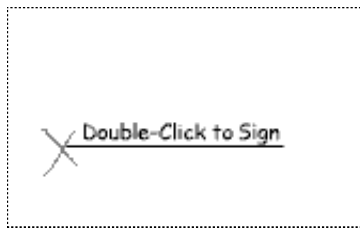
I received a copy of the signed Anoka County Juvenile-Standing Court Order authorizing the release of information between Anoka County Corrections staff and placement, treatment, educational and other necessary service providers in order to assist or supervise the juvenile in fulfilling the court ordered conditions for the above file.

Anoka County Corrections is required by law to secure a written release authorization from parent and/or juvenile to share information outside the parameters of the Standing Order.

The current signed Standing Order will expire on July 31, 2023.

Parent Signature

Juvenile Signature



«Short_Date»

«Short_Date»

In Re:
The Department of Community Corrections
Document Disclosure to Service and
Treatment Providers

STANDING ORDER

WHEREAS, Minnesota Statute §260B.171 and Rule 30 of the Minnesota Rules of Juvenile Delinquency Procedure designate the juvenile court as the custodian of juvenile court records; and the Minnesota Government Data Practices Act, §13.84 subd. 5 provides that court services data is private data, §13.46 provides that welfare data is private data and §13.32 provides that education data is private data; and

WHEREAS, the Minnesota Government Data Practices Act permits disclosure of private and confidential data with a valid court order and Rule 30.02 of the Minnesota Rules of Juvenile Delinquency Procedure states that the court may order juvenile court records to be made available for inspection, copying, disclosure or release, subject to such conditions as the court may direct, to: a representative to a state or private agency providing supervision or having custody of the child under the order of the court; or any individual for whom such record is needed to assist or to supervise the child in fulfilling a court order; or any other person having a legitimate interest in the child or in the operation of the Court.

NOW THEREFORE, THE FOLLOWING SHALL BE THE STANDING ORDER OF THE JUVENILE COURT:

1. When necessary to assess whether a child who is subject to juvenile court jurisdiction is a suitable candidate for treatment services or other programming offered by the provider, or to provide such treatment, the Anoka County Community Corrections (ACCC) Department may release the child's juvenile court records to a) a correctional out of home placement; b) a community resource provider; c) any other agency determined appropriate by ACCC to assist and/or supervise the child in fulfilling a court order or in facilitating services or programming for a child under the jurisdiction of the Court; or d) to any other person having a legitimate interest in the child or operation of the Court.
2. When necessary for ACCC to assess whether a child is a suitable candidate for treatment services or other programming ACCC is granted access to a) the child's school records; b) the child's welfare records, and c) the records held by any other agency determined necessary by CCC to facilitate services or programming for a child under the jurisdiction of the Court.

3. ACCC and the agency to whom data is released or from whom ACCC receives data are authorized to discuss the data as long as the facility or program is under consideration or is being utilized to assist ACCC.
4. The data that may be released consists of:
 - a. The child's name, nickname or alias;
 - b. The child's last known address;
 - c. The child's permanent address;
 - d. The child's gender;
 - e. The child's date and place of birth;
 - f. The child's race or cultural heritage, languages spoken and tribal affiliations, if any;
 - g. The child's placement intake/probation supervision photograph if pertinent;
 - h. The name, address and telephone number of a contact person at the last educational program attended by the child;
 - i. The provider and policy number of the child's health insurance;
 - j. The name and telephone number of the child's probation officer;
 - k. The date of any upcoming court hearings that have a bearing on the program;
 - l. The court order authorizing release of the juvenile court and probation records;
 - m. The police report/investigation reports relating to need for placement and/or services.
 - n. The ACCC out-of-home placement screening form or document that describes the following information:
 - i. the presenting problems
 - ii. the circumstances leading to the child's placement;
 - iii. the child's mental health diagnosis, if any;
 - iv. the child's medical needs;
 - v. the goals of the placement; and
 - vi. the moderate high youth level of service/case management inventory domains.
 - o. The child's most recent psychological evaluation, mental health evaluation and/or chemical dependency evaluation, if any;
 - p. The child's most recent discharge report from placement, if any;
 - q. The child's most recent probation report or other document relating to the status of the child's probation;
 - r. The child's YSL/CMI;
 - s. Any medical forms regarding the child from the child's most recent placement, if any, to include but not limited to nurse assessments, Mantoux tests and complete physical results.
5. Under no circumstances shall any agency or program receiving the above-described information disclose or re-release this data without a specific court order.
6. Once the assessment process is completed and the agency or provider has no further involvement with the child, the agency or provider to whom data was released must return any materials received pursuant to this Order to ACCC or dispose of the materials

in a manner that protects the confidentiality of the data, unless the child is referred by juvenile court order to the provider for treatment.

7. This order shall expire on July 31, 2023.

Dated: _____

By: _____

The Honorable Bethany Fountain Lindberg
Anoka County District Court
Juvenile Division

Dated: _____

By: _____

The Honorable John P. Dehen
Anoka County District Court
Juvenile Division

Dated: May 3, 2021

By: _____

The Honorable Karin L. McCarthy
Anoka County District Court
Juvenile Division

Dated: _____

By: _____

The Honorable Thomas R. Lehman
Anoka County District Court
Juvenile Division